

SIPROEM

Users' Manual

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<u>Versions</u>

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Introduction

This User Manual is part of the Project for the creation of the "Information System for dematerialising Issuer's Prospectus approval applications" - SIPROEM (hereinafter also referred to as the "Issuer Prospectus System").

Terminology and nomenclature standards

The document is composed as follows:

- ★ for each subsystem covered by the manual, a brief description of the process that will be supported by the proposed functions is provided, indicating the menu items relating to them;
- ★ for each elementary menu item the functions that can be activated from the menu item in question are described;
- ★ for each function, a detailed description of its use is provided, indicating the web pages involved.

Each subsystem can be identified by an abbreviation, according to the following table:

Acronym	Subsystem
FE	Front End
BE	Back End
PEC	Certified electronic mail



General description of the Application

The SIPROEM system application interfaces with issuer users and Consob users to allow managing the file relating to an approval application of prospectuses during the approval process.

Furthermore, the application provides non-accredited issuers with a function for submitting an accreditation request for accessing the Issuer's Remote Collection System.

Purpose of the Application

The Web application (with access from both Front-End and Back-End) allows:

- Issuers to register with the system, send Prospectuses and interact with Consob during the Approval process
- ★ The Consob user to check the Prospectuses sent and carry out the various Approval phases.

Functional context of the Application

The application supports the Approval process of the Prospectuses sent by the Issuers according to the provisions of the Implementing Regulation of Legislative Decree No. 58 of 24 February 1998, concerning the regulation of issuers.

General description of the functions of the Application

▲ Accreditation:

The accreditation function allows non-accredited issuer users to request a user account for accessing the Prospectus Approval Application management system.

The SIPROEM system allows non-accredited issuers to submit an accreditation request to Consob, to start the procedures for being authorized into the system. At the end of the authorization process, Consob will ask the issuer to go to its registered office for being recognized and obtain the access credentials.

▲ Approval:

The approval process described by the Regulation requires shared functions between the issuer user

and the Consob user to allow them to interact effectively on a single approval application. The Issuer - through the management of the related online files - enters the Approval Application with the documentation into the system and sends it for approval. The Consob user evaluates the application and, after having prepared and attached the necessary documentation, replies to the application with the outcome of the evaluation carried out. During the approval phase, the Institute may request further in-depth documentation from the Issuer, which follows the same verification process as the basic documentation.

Once the procedure is closed, the Issuer can no longer send documentation to the Institute, except in the cases described below.



- During the offer placement period, the Issuer may need to issue supplements to the original prospectus.
- ▲ For prospectuses relating to equity securities drawn up in tripartite format, the issuer can submit the approval application of the securities note on financial instruments and the summary note following the approval of the registration document. However, this approval request, although linked to the registration document approval request, is a separate request and follows an approval process similar to theother types of requests.

To this end, the system offers the following functions:

- ▲ A web application for managing the request by the issuer and the Consob user to allow
 - Creating/modifying the file with attached documentation.
 - Sending the file.
 - Modifying the file for sending attached supplementary documentation.
 - Modifying the file with attached documentation.
 - Sending the response with the outcome of the application to the issuer.

A Prospectus approval flow revolves around the File relating to the Approval Application sent by the Issuer (Listed Issuer, Unlisted Issuer, Other Issuer) to the Consob user and processed by the latter.

The development of the application is managed by sending notices that those involved will exchange in order to signal, from time to time, the occurrence of particular events functional to the life cycle of the File.

Each notice can be accompanied by one or more attached documents. Every notice is registered and notified. All Notices from Consob to Issuers are notified via Certified Electronic Mail.



Description of the "Issuer Prospectuses" Application

The Issuer Prospectus System, on the Front-End side, provides non-accredited Issuers with a function for submitting an accreditation request for accessing the Prospectus Approval Application Management system. The application allows accredited Issuers to search, view and edit Approval Applications. Notices (accompanied by documents) can be associated with the Application. At the time of their sending, the notices are registered and the counterparty is notified via email of the presence of a notice to be viewed.

List of application functions

The SIPROEM Front-End system is used by the Issuer for:

- ★ entering an Accreditation request in the System
- ★ Creating/modifying the Prospectus Approval Application with the attached documentation
- ★ sending a Prospectus File
- ★ modifying a Prospectus File for sending supplementary documentation

Feature	Description
Entering the AccreditationRequest	The function allows the Issuer user not registered with Consob, to forward to Consob an Accreditation Request for accessing the Prospectus Approval Application Management System
Entering a Prospectus Approval Application	The function allows the Issuer to enter a new Prospectus File. The Prospectus Files are of four different types:
	 Prospectus in single format; it is represented by: Prospectus: Equity, Non-Equity or IPO type Prospectus in tripartite format; it consists of: Registration Document; Equity, Non-Equity or IPO type Universal Registration Document Summary and Securities Notes: Equity, Non-Equity or IPO type
	 Prospectus in Passported format; it consists of: Registration document approved in other EU countries: Equity, Non-Equity or IPO type Summary and Securities Notes: Equity, Non-Equity or IPO Passported Supplement, approved in other EU countries.
	 Supplement to one or more Prospectuses and/or Registration Documents of and/or Universal Registration Documents and/or Summary/ Securities Notes



LE SOCIETA' E LA BORSA		
Add Communication	The function allows the Issuer to enter a new Comm the Prospectus File whenever the user needs to exch Consob regarding the process steps by sending, whe accompanying Documentation	unication related to ange information with are necessary, the



Functionality	Description
Modifying a Prospectus	The function allows the Issuer to update a Prospectus File. It is possible
Annroval Annlication	to update the metadata relating to the Financial Instruments involved in the offer or admitted to listing (Type of Instrument/Nominal Value of the
ApprovarApplication	Offer/Currency). The modification determines an Update or Correction of
	the ESMA Notification previously composed for the File being
	processed
Modifying a Communication	The function allows the Issuer to update a Communication in a
	Temporary moderelated to a Prospectus File
Concelling a Communication	The function allows the Issuer to cancel a Communication in a
	Temporary moderelated to a Prospectus File
Sending a Communication	The function allows the Issuer to send Consob a Communication
	related to aProspectus File
Registering a Communication	Each Communication sent by the Issuer to Consob is automatically
	Registered
Entering a Document	One or more files can be attached to each Communication by the Issuer
	The documentation that is associated with each Communication (in a
Modifying a Document	Temporary mode) relating to a Prospectus File can be modified in terms
	of updatingits features
	The documentation associated with each Notice (in a Temporary mode)
Cancelling a Document	relating to a Prospectus Booklet, may be removed
	The Issuer user is offered the function of cancelling a Prospectus File that
Cancelling a Prospectus Approval	has not yet been sent. The cancellation of the File determines the drop-
Application	down deletion of all the elements forming it: Communication and
	Documentation
Viewing a Prospectus Approval	The Issuer user has the possibility, at any moment in the process, of
	Searching the File, by setting appropriate search criteria, and viewing the
Application	detailed information for each of them:
	 Iteratures characterizing the The List of related Communication
	▲ list of Documents accompanying the File
	The Issuer user has the possibility, at any moment in the process, of
Viewing Communication	viewing the Communication exchanged with Consob by browsing the
	system
	starting from the Prospectus File to which they pertain
Undating a File	The function allows the Issuer user to Update a File that is no longer
~ putting u t no	valid.

System login credentials

To access the system, the current credentials (*Userid* and *Password*) made available by Consob for the Remote Collection System can be used. In the event the access credentials are not available, it is possible to request them through the specific accreditation procedure.



"Authentication" of Issuers (Login))

This function allows the user of the Issuers, using their credentials, to access the "Issuer ProspectusSystem". To access this function, the user accesses the Institute's website <u>www.consob.it</u> from the browser, through the "*Supervised Subjects /Prospectuses*" section, and by selecting the *Login* button, is authorized and authenticated into the System.

CONSOB CONSOB COMMISSIONE NAZIONALE PER LE SOCIETA' E LA BORSA Autorità italiana per la vigilanza dei mercati finanziari		
Authentication Service		
Enter your Username and Password Username: Password: Warn me before logging me into other sites. LOGIN clear	For security reasons, please Log Out and Exit your web browser when you are done accessing services that require authentication! Languages: English Italiano	

Figure: Login page of the SIPROEM Front-End authentication page

- Actions:
 - ▲ The system verifies the correctness of the credentials and subsequently verifies that the information on the Issuer's PEC email is available. If the Issuer has not yet registeredits PEC address, the system will show the page with the request to enter the PEC mail address.
 - ▲ Having obtained the authentication and the authorization for the application, the user can continue browsing.
 - ★ The system displays the Home Page of the SIPROEM Front-End.

If the authentication fails, the following message will appear:





Figure: Authentication failed page

Once the correctness of the credentials is verified, the system requests its confirmation, in the event the user has not yet registered its PEC address.

Insert Address mail PEC			
The user's profile is not associated Please enter a correct PEC mail add Due to missing data you are not allo	Pec mail Iress. owed to continue browsing.		
*Confirr	*PEC Email Address:		
Conferma Email PEC	The user's p Please enter Due to missi	Notifications or ofile is not associated Pec mail a correct PEC mail address. ing data you are not allowed to continue browsing. OK	

Figure: Confirming a PEC email address - Warning message

Insert Address mail The user's profile is no Please enter a correct Due to missing data yo	PEC t associated Pec mail PEC mail address. u are not allowed to continue browsing.		
*PEC Email Address: *Confirm Email Address PEC:	pec@pec.it pec@pec.it		
Conferma Email PEC			

Figure: Confirming a PEC email address – Entering a PEC email address



Figure: Confirming a PEC email address - Confirmation of Entry

After entering the PEC email address, if not already present on the system, the following window is displayed to the user:

CONSO	Cor PER	MMISSIONE NAZIONALE					
COMMISSIONE	Hon	ne Page					
SOCIETA' E LA BORSA - CONSOB		(pursuant to the i	Approval Process for Issuers' Prospectuses mplementing regulation of the legislative decree 24 February 1998, n. 58, concerning the regulation of issuers)				
			Welcome COMMISSIONE NAZIONALE PER LE SOCIETA' E LA BORSA - CONSOB PEC Email Address: assistenza.applicazioni@consob.it				
Home Page			Prospectus File				
Prospectus File							
Prospectus		Prospectus File	spectus File				
Supplement		Prospectus	Allows the online completion and submission of a Request for Approval of a Prospectus				
Registration Document		Supplement	Allows you to complete and submit a Supplement Request online				
Universal Registration Document		Registration Document	Allows the online compilation and submission of the Registration Document of a Request for Approval of a Prospectus drawn up in Tripartite format				
<u>Summary /</u> Disclosure Note		Universal Registration Document Documento di Registrazione Universale	Allows the online compilation and submission of the Registration Document of a Request for Universal Approval of a Prospectus drawn up in Tripartite format				
Prospectus file		Summary / Disclosure Note	Allows the compilation and online submission of a Summary / Disclosure Note of a Request for Approval of a Prospectus drawn up in Tripartite format				
MANUALS		Research					
<u>User Manual</u>		Prospectus File	Allows you to search for Prospectus Files				
User Guide							
PEC.Address		PEC Address	Allows the Issuer's PEC email address to be viewed and updated				
Close Session							

Figure: User access to the SIPROEM FE System Home page

• Browsing buttons:

Before having access to the welcome page, the only browsing button is the one allowing access to the Home Page.



Activation	Description
Login Button	Pressing the Login key sends the user to the System Home page
Confirm Button	Pressing the Confirm key allows the PEC email address to be entered

"Accreditation Request"

The accreditation function allows non-accredited issuer users to request a username and password to access the system. The SIPROEM system allows non-accredited issuers to submit an accreditation request to Consob. At the end of the accreditation process, Consob will ask the issuer to go to its registered office to collect the letter containing the access credentials.

- \circ Actions:
 - 1. On the Login page, the system allows the Accreditation Request function to be available
 - 2. The Issuer Company:

2.a) enters the data necessary to submit an accreditation request to Consob: Issuer's Company Name, Tax Id. Number, PEC e-mail, Telephone, Fax and Contact Person's Name and Surname, Role, E-mail, Telephone, and Fax

2.b) presses the Save button to officially send the data to Consob

2.c) responds positively to the Confirmation request

3. The system sends Consob an email containing the data relating to the Accreditation Request entered, so that it can be processed.



CONSOB COMMISSIONE PER LE SOCIETA	NAZIONALE E LA BORSA
Insert Request for Accreditation	
Accreditation Request	
Personal Data of the Applicant ——	
*Company Name:	
Tax Code:	
Telephone:	
Email PEC:	
Fax	
Personal Data of the Contact	
*Last Name:	
*Name:	
Role:	
Telephone:	
Email	
Fax	



Accreditation Request 37		
Send Date:	Oct 4, 2023 7:08:02 PM	
Personal Data of the Applicant —		
*Company Name:	Company Name	
Tax Code:	IJ678234123FR	
Telephone:	003955555555555555555	
Pec Mail:	pecmail@pecmail.it	
Fax:		Notifications
Personal Data of the Contact		The Accreditation request has been successfully entered. The assigned identifier is 37.
*Last Name:	Last Name	
*Name:	Name	OK
Role:		
Telephone:	003955555555555555555	
Email:		

Figure: Accreditation Request – Sending a Request

Activation	Description
Send Button	Pressing the <i>Send</i> button allows saving the data of the Accreditation Requestbeing processed in the System

CONSOR CONSOR COMMISSION NAZIONALE FREE SOCIETY FLU BOSS	Information System for Dematerialising Issuer's Prospectus Approval Applications(SIPROEM))	Users' Manual
<i>Cancel</i> Button	Pressing the Cancel button revokes the Accreditation Request withoutsubmitting it to Consob	t



Changing Password

When you log in for the first time, the system requests you to change your password.

- The Issuer Company authenticates itself with the Front-End SIPROEM system
- The system shows the page for changing the password
- The Issuer Company enters the data required to change the password (old password andnew password) and confirms the request
- The system changes the password and redirects the user to the SIPROEM Front-EndSystem home page.

CONSIGNATION AND A CONSIGNATICA	B Commissione Nazionale per le Società e la Borsa		Cambio Password	
Tr 11 -L -A -D -N	mite questa applicazione è p campo nuova password deve ri: nghezza 8 caratteri meno un carattere numerico ve essere diversa dalle ulti n sono consentite ripetizion:	ossibile modificare la propria pa spettare le seguenti specifiche: me 10 password cambiate i consecutive di uno stesso carat	ssword. Compilare tutti i campi del fo	orm e premere "Invia".
	Vecchia password; Nuova password; Conferma nuova password; Invia	Cancella		

Figura: Changing Password

"Single Format Prospectus"

The function for entering a *Prospectus Approval Application* allows Issuer users to forward to Consob the complete request for the documentation subject to verification and consequent approval.

- o Actions:
 - 1. After authenticating with the SIPROEM Front-End system, the Issuer Companywill select from the menu: *Prospectus File* → *Prospectus*



The SIPROEM Front-End system issues the following alert:

This operation determines the opening of a new File relating to the Prospectus ApprovalApplication with the Documentation subject to Approval by Consob. To update a File, it is necessary to search for it and select the appropriate Update function.

The Issuer Company confirms the opening of the Prospectus

- 2. The SIPROEM Front-End system:
- a) retrieves the information on the Issuer's office from the Issuers' registry table, using the user's login as a search key
- b) shows a drop-down menu through which the user can select the type of Prospectus to enter: Equity, Non-Equity, or IPO. The Metadata relating to the IPO Prospectuses and the logic for assigning a value to them are detailed in the NOTE: IPO METADATA at the bottom of the document. Assigning a value to the metadata relating to the Financial Instruments which are the object of the offer or are admitted listing (Type of Instrument/Nominal Value of the Offer/Currency) is guided by a specific drop-down menu established according to the ESMA directives
- c) displays the information retrieved and the File metadata relating to the typechosen in the previous step
- 3. The Issuer Company presses the *Save* button
- 4. The SIPROEM Front-End system performs the checks on the data of the File beingprocessed and if they produce a negative result, it shows an error message, otherwise:
- a) stores the File data in its database
- b) Informs the user about the correct execution of the saving operation, through thefollowing message: *Prospectus Approval Application entered successfully*.



	ONSO	B COMMISSIONE NAZIONALE PER LE SOCIETA' E LA BORSA	
сом	MISSIONE	Selection Type	
NAZIO SOCIETA C	NALE PER LE ' E LA BORSA - ONSOB	This operation determines the opening of a new Dossier relating to the Request ID Approval Prospectus complete with the documentation subject to app Consob.	proval by
		To renew a Dossier, it is necessary to search for it and select the appropriate Renewal function.	
		Notifications	0
<u>Home Pa</u> Prospect	▲ This ope To renew	ration determines the opening of a new Dossier relating to the Request ID Approval Prospectus complete with the documentation subject to approval by Conso v a Dossier, it is necessary to search for it and select the appropriate Renewal function.	ob.
Prospec		Ok	
Suppler	nent		
Docume	ent		
Registra Docume Summa	ation ent ry /		
Disclos	ure Note		

Figure: Prospectus Approval Application - Prospectus Entry Alert

Selection Type
This operation determines the opening of a new Dossier relating to the Request ID Approval Prospectus complete with the documentation subject to approval by Consob.
To renew a Dossier, it is necessary to search for it and select the appropriate Renewal function.
Prospectus Type: Equity
← Cancel → Open Dossier

Figure: Prospectus Approval Application - Selection of Prospectus Type

CONSOB CONSOB COMISSION NZZIONALE PRALE SOCIETY E LA BORS	Information System for Dematerialising Issuer's Prospectus Approval Applications(SIPROEM))		
Insert Prospectus File Approval Prospectus Equity			·
Star	t Date of Assumed Offer: End Date of Assumed Offer: *Description: *LEI Code:		
	ISIN Code:		
	*Type of Instrument: Nominal Value of Offer: Currency:	Shares v	
Maxi Ma	imum number of Shares: Subscription price: ximum Turnover of offer: extraordinary assembly:		
	Ortice Daties		
	Option Ratio:		
Ch	Guarantor consortium :		
Share	Charle expiral periore the offer.		
	Share capital post-offer.		
10.00	% Maximum dilution:		
Com	Internal Contact Reguest	Tes V	
	*Peferent Contact Person.	Internal Contact	
244	visor/Delegated law from	Advisor	
	navno elegareo iam litin.		
Save Cancel			

Figure: Prospectus Approval Application - Entering metadata for Equity Prospectuses



Prospectus File oval Prospectus Non-Equity	у
Registration Document:	
Start Date of Assumed Offer.	
End Date of Assumed Offer.	
*Description:	Description
*LEI Code:	XXXXXXXXXXXXXX
ISIN Code:	
*Type of instrument:	Debt Securities < EUR 100,000 -
"Maximum offer value(se PU):	
*Plafond issue (se PB):	
"Currency:	
*Prospectus Type:	Prospectus ·
Differente products of bonds ZC, TF, SU/SD,	
Mixed, TV:	Yes ·
*Type of operation:	Offer •
*Guarantor:	Guarantor
"Securities Ranking:	Senior +
Subscription price:	
*Community Validity Request	Yes -
*Internal Contact Person:	Contact
	Referent
*Referent Contact:	

Figure: Prospectus Approval Application - Entering metadata for Non-Equity Prospectuses

Insert Prospectus File	
Approval Prospectus IPO	
"Description:	
1.B Code	
ISIN Cook	
- Issuer qualification	
	Reduce Expand Frames
ISUER COMMISSIONE NAZIONALE PER LE SOCIETA E LA BORSA - CONSUE - VIA G.B. MARTINI SUITSE ROMARIOMA	
type and number of states (1)	
Type and number of states (2)	
Type and number of states (3)	
Type and number of shares (4):	
Type and number of states (5):	
The parent entity pursuant to Acide 80 of the TUP. NA ·	
TYPOLOGY OF APPLICATION	
Prospectus Type: of offer ×	
Type of Operation OPV .	
Subjects	
	Reduce Expand Frames
Offerer NA 💌	
Sponser NA *	
Placement manager: NA •	
Coordinator of the Global offer: NA	
Coordinator of the Global Public Offer: NA 🖌	
Coordinator of the instructional offer: NA 💌	
Lasd Manager NA 💌	
Join Bookunnes: NA 🐱	
Law form: NA +	
Auding film of the laster: NA +	

Figure: Prospectus Approval Application – Entering metadata for IPO Prospectuses (1)

CONSCIENCE CONSCIENCE DAMISSION NATIONAL PER LE SOCIETY FLA BOSS Tros of financial Instrument	Information System for Dematerialising Issuer's Prospectus Approval Applications(SIPROEM))	Users' Manual
Pype of manufacture instrument of Type Normal Number of shares subject to offer (excluding an Public Offer Number of Financial Instruments subject Processage of the Percentage of the Percentag	Instrument: Shares Instrument: Shares Instr	B Head Coard France
Institutional Offer Number of Financial Instruments of the Percentage of the Inst Number of shares the cc Number of shares o Number of gree		
Conditions Offer/Quotation	10 Assessed 10 Assess	i 🗃 Instant Fagner France
Other Information Date of the extraord Share capts Number of a Share capital percentag	Any statembly NEXT FILING • • After the effect NA • • After the effect NA • •	(@BaserCourt Form)
Contact Persons "Internal (R 'Advisor 'Contact person of the	Had Peso. Her Const gel Cessa Assure (La Cessa)	🗃 Restore Equity France

Save Cancel

Figure: Prospectus Approval Application – Entering metadata for IPO Prospectuses (2)

- Condizioni di Offerta/Quotazion				
Condizioni di Orierta Quotazion	10			📓 Riduci/Espandi Fram
Data Inizio Offerta Ipotizzata:	SI	+ 10/01/2019	-	
Data Fine Offerta Ipotizzata:	SI	▼ 10/01/2019	-	
Data Inizio Negoziazioni ipotizzata:	FILING SUCCESSIVO	•	*	
Richiesta Validità Comunitaria:	SI	+ FRANCIA		
Altre Informazioni				🖼 Riduci/Espandi Fran
Data Assemblea Straordinaria:	FILING SUCCESSIVO	•	-	
Capitale Sociale post offerta:	NA 👻			
Numero Azioni post offerta:	NA 👻			
Percentuale Capitale Sociale post offerta:	NA 👻			
Referenti				🔳 Riduti/Espandi Fran
"Referente Interno:	REFERENTE INTERNO	D		
*Contatto del Referente:	CONTATTO REFEREN	ITE		
*Advisor/Legale delegato:	ADVISOR			
*Contatto Advisor/Legale delegato:	CONTATTO ADVISOR			

Figure: Prospectus Approval Application – Entering metadata for IPO Prospectuses (3)



Detail Prospectus File C Entering Request Approval Prospect	ctuses successfully executed.						
Approval Registration Docume	ent IPO						
Request Id:	2328						
"Description:	Description Products						
*LEI Code:	****						
ISIN Code:							
Issuer qualification ————————————————————————————————————							Reduce/Expand Frames
Subjects		Notifications		0			Reduce/Expand Frames
- Contact Persons		Entering Request Approval Prospectuses successfully executed Ok		ecuted.			🗷 Reduce/Expand Frames
Communication	nent	1					
Add Communication							
Communications list mpty list							
Communication Status here are no items to display.	= <u>Communica</u>	ntion Type	Protocol Number	Prot	ocol Date	View	Receipt Sending
🚐 Back 🛛 👷 Delete 📝 Updat	e Dossier						

Figure: Prospectus Approval Application - Entry Confirmation

Activation	Description
Open File Button	Pressing the <i>Open File</i> button allows confirming the choice relating to the Typeof Prospectus and proceed with entering the metadata relating to the selected type
Save Button	Pressing the Save button allows saving the data of the Prospectus File beingprocessed in the System
<i>Cancel</i> Button	Pressing the <i>Cancel</i> button revokes the Prospectus File without submitting it to Consob



"Registration Document"

The function for entering the *Registration Document* allows Issuer users to submit to Consob the complete application for the documentation subject to verification and consequent approval.

• Actions:

1. After authenticating with the Front-End SIPROEM system, the Issuer Company selects from the menu: *Prospectus file* \rightarrow *Registration Document*

2. The SIPROEM Front-End system issues the following alert:

This operation determines the opening of a new File relating to the Registration Document Approval Application with the Documentation subject to Approval by Consob.

To update a File, it is necessary to search for it and select the appropriate Update function.

- 3. The Issuer Company confirms the opening of the Registration Document
- 4. The SIPROEM Front-End System:

4.a) retrieves the information on the Issuer's office from the Issuer's registry table, using the user's login as a search key

4.b) shows a drop-down menu through which the user can select the type of Registration Document to be entered: Equity, Non-Equity or IPO. The Metadata relating to the IPO Prospectuses and the logic for assigning a value to them are detailed in the NOTE: IPO METADATA at the bottom of the document

For Registration Documents, assigning a value to the metadata relating to the Financial Instruments subject to the offer or admitted to listing (Type of Instrument/ Nominal Value of the Offer/Currency) is not envisaged. The indication of the Securities, being metadata relating to the Offer, is specified in each of the Prospectuses drawn up in Tripartite format that refers to this Registration Document.

4.c) displays retrieved information and File metadata relating to the type chosen in the previous step

5. The Issuer Company presses the Save button

6. The SIPROEM Front-End system performs checks on the data of the File being processed and if they produce a negative result, it displays an error message, otherwise:

6.a) It stores the File data in its own database



6.b) It informs the user about the correct execution of the save operation, through the following message: *Prospectus Approval Application entered successfully*.

If some of the mandatory data is not available at the time of notification of the Registration Document, it is possible to indicate NA (Not Applicable).

This operation determines the opening of a new Dossier relating to the Request ID Approval Registration Document complete with the subject to approval by Consob.	e documentation
To renew a Dossier, it is necessary to search for it and select the appropriate Renewal function.	
Enter the type	
Prospectus Type: Equity -	
r Cancel	
Notifications	0
Notifications A This operation determines the opening of a new Dossier relating to the Request ID Approval Registration Document complete with t documentation subject to approval by Consob. To renew a Dossier, it is necessary to search for it and select the appropriate Renewal function.	©

Figure: Prospectus Approval Application in Tripartite Format: Registration Document - RD Entry Alert

Selection Type
This operation determines the opening of a new Dossier relating to the Request ID Approval Registration Document complete with the documentation subject to approval by Consob.
To renew a Dossier, it is necessary to search for it and select the appropriate Renewal function.
Enter the type
Prospectus Type: Equity
← Cancel → Open Dossier

Figure: Prospectus Approval Application of in Tripartite format: Registration Document - Select of Prospectus Type



Insert Prospectus File

Start Date of Assumed Offer:	•	
End Date of Assumed Offer:	· · · · · · · · · · · · · · · · · · ·	
*Description:	Description of products	
*LEI Code:	*****	
ISIN Code:		
Maximum number of Shares:		
Subscription price:		
Maximum Turnover of offer:		
ate extraordinary assembly:	▼	
Option Ratio:		
Guarantor consortium :		
hare capital before the offer:		
Share capital post-offer:		
% Maximum dilution:		
Community Validity Request:	Yes 👻	
*Internal Contact Person:	Contact	
*Referent Contact:	Name	
*Advisor/Delegated law firm:	Name Advisor	

Figure: Tripartite Prospectus Approval Application: Registration Document – Entering metadata for Equity RD



Insert Prospectus File

	•	
End Date of Assumed Offer:	•	
*Description:	Registration Document	
*LEI Code:	************	
ISIN Code:		
fferente products of bonds		
C, TF, SU/SD, Mixed, TV:	Yes 🗸	
*Type of operation:	Offer 🗸	
*Guarantor:		
*Securities Ranking:	Senior 🗸	
Subscription price:		
mmunity Validity Request:	Yes 🗸	
*Internal Contact Person:	Name Contact	
*Referent Contact:	Number tel Referent	
dvisor/Delegated law firm:	Advisor Name	

Figure: Tripartite Prospectus Approval Application: Registration Document – Entering metadata for Non-Equity RD

Insert Prospectus File				
Approval Registration	Document IPO			
*Description:	Description Products			
*LEI Code:	****			
ISIN Code:				
 Issuer qualification — 				Reduce/Expand Frames
Issuer:	COMMISSIONE NAZIONALE PER LE SOCIETA' E LA BORSA - CONSOB - VIA G	B. MARTINI 3,00	198 ROMA,ROMA	
*SHARE CAPITAL:	123456			
Type and number of shares (1):	Share 1	123		
Type and number of shares (2):				
Type and number of shares (3):				
Type and number of shares (4):				
Type and number of shares (5):				
The parent entity pursuant to Article 93 of the TUF:	NA 🔻			
Subjects				
				ReducerExpand Frames
Law firm:	1			
Financial Advisor:				
Auditing firm of the issuer:				
- Contact Persons				Reduce/Expand Frames
*Internal Contact Person:	Name Contact			
*Referent Contact:	Number telephone Referent			
*Advisor/legal Delegate:	Name Advisor			
*Contact person of the				
Advisor/Legale:	Number telephone Advisor			

Figure: Tripartite Prospectus Approval Application: Registration Document – Entering metadata for IPO RDSIPROEM-Prospectus Approval-FE Manual v10.0Users' ManualPag. 26 di 75



Entering Request Approval Prospectuses successfully	y executed.				
Approval Registration Document IPO					
Request Id: 2328					
*Description: Description Produ	icts				
"LEI Code: poppoppoppop	20000				
ISIN Code:					
Issuer qualification					Reduce/Expand Frames
Subjects		Notifications	0		Reduce/Expand Frames
Contact Persons	📀 Entering Requ	est Approval Prospectuses successfully ex	ecuted.		Reduce/Expand Frames
Communication					
Add Communication					
Communications list					
Communication Status	Communication Type	Protocol Number	Protocol Date	o View	Receipt Sending

Figure: Tripartite Prospectus Approval Application: Registration Document - Entry Confirmation

Activation	Description
Open File Button	Pressing the <i>Open File</i> button allows confirming the choice relating to the Typeof Prospectus and proceed with entering the metadata relating to the selectedtype
Save Button	Pressing the Save button allows saving the data of the Prospectus File beingprocessed in the System
Cancel Button	Pressing the <i>Cancel</i> button revokes the Prospectus File without submitting itto Consob

"Universal Registration Document"

The function for entering the Universal Registration Document allows Issuer users to submit to Consob the complete application for the documentation subject to verification and consequent approval.

 \circ Actions:

7. After authenticating with the Front-End SIPROEM system, the Issuer Company selects from the menu: *Prospectus file* \rightarrow *Universal Registration Document*

8. The SIPROEM Front-End system issues the following alert:



This transaction operation the opening of a new File relating to the Approval Application for a Universal Registration Document complete with the Documentation subject to Approval by Consob.

To renew a Dossier, it is necessary to search for it and select the appropriate Renew Dossier button.

- 9. The Issuer Company confirms the opening of the Universal Registration Document
- 10. The SIPROEM Front-End system:

10.a) In case of a frequent issuer, the SIPROEM Front-End system issues the following alert:

Attention: This is the URD number. Please note that after the second time, the URD may not be approved.

10.b) retrieves the information on the Issuer's office from the Issuers' registry table, using the user's login as a search key

10.c) displays the information retrieved and the related File metadata

11. The Issuer Company presses the *Save* button

12. The SIPROEM Front-End system performs checks on the data of the File being processed and if they produce a negative result, it displays an error message, otherwise:

12.a) It stores the File data in its database

12.b) informs the user of the correct execution of the saving operation, through the following message: *Prospectus Approval Application entered successfully*.

If some of the mandatory data is not available at the time of notification of the Registration Document, it is possible to indicate NA (Not Applicable).



To renew a Dossier, it is necessary to search for it and select the appropriate Renewal function.	
Cancel Open Dossier	
Notifications	0
A This operation determines the opening of a new Dossier relating to the Request ID Approval Universal Registration Document complete with the documentation	tion subject to approval by Consob
This operation determines the opening of a new bossier relating to the request is Approval on relating station boots and the double in the double in the	non subject to upprovar by conses.
To renew a Dossier, it is necessary to search for it and select the appropriate Renewal function.	
Ok	

Figure: Prospectus Approval Application: Universal Registration Document – DRU Entry Alert

etail Prospectus File			
Entering Request Approval Prospect	ntering Request Approval Prospectuses successfully executed.		
pproval Universal Registration Document			
Request Id	2329		
Start Date of Assumed Offer	*		
End Date of Assumed			
Offer	*		
"Description	Description DRU		
*LEI Code	X0000000000000000X	Notifications	0
ISIN Code		Notifications	
		Entering Request Approval Prospectuses succe	ssfully executed.
Maximum number of Shares			
Subscription price			
Maximum Turnover of offer			
Date extraordinary assembly	v		
Option Ratio			
Guarantor consortium			
Share capital before the offer			
Share capital post-offer			
% Maximum dilution			
*Community Validity Request	Yes 👻		
"Internal Contact Person	Name Contact		
*Referent Contact	Number of telephone Internal		
"Advisor/Delegated law firm:	Advisor		

Figure: Prospectus Approval Application: Universal Registration Document – Entry Confirmation

Activation	Description
Open File Button	Pressing the Open File button allows you to enter the related metadata



Save Button	Pressing the Save button allows you to save the data of the Prospectus File beingprocessed in the System
Cancel Button	Pressing the <i>Cancel</i> button cancels the Prospectus File without submitting it toConsob

"Summary/ Securities note"

The function of entering the *Summary/ Securities* Note of a Prospectus in *Tripartite or Passported* format allows Issuer users to forward to Consob the complete application of the documentation subject to verification and consequent approval.

o Actions:

1. After authenticating with the SIPROEM Front-End system, the Issuer Company selects from the menu: *Prospectus File* \rightarrow *Summary*/*Securities Note*

2. The SIPROEM Front-End system issues the following alert:

This operation determines the opening of a new Dossier relating to the Request ID Approval Summary/ Securities Note complete with the documentation subject to approval by Consob.

To renew a Dossier, it is necessary to search for it and select the appropriate Renewal button.

- 3. The Issuer Company confirms the opening of the Summary/Information Note
- 4. The SIPROEM Front-End system:

4.a) retrieves the information on the Issuer's office from the Issuers' registry table, using the user's login as a search key

4.b) Shows a drop-down menu through which the user can select the type of Note to enter. The Metadata relating to the IPO Prospectuses and the logic for assigning a value to them are detailed in the *NOTE: IPO METADATA* at the bottom of the document.

For the Summary/Securities Notes, the inclusion of Securities, in particular, is envisaged.

4.c) displays the information retrieved and the File metadata relating to the type chosen in the previous step

5. The Issuer Company:



- through a specific PopUp in the case of a *Prospectus in Tripartite format*, selects the Registration Document or the Universal Registration Document to which it intends to associate the Notes and fills in the metadata relating to the File,

- In the case of a *Prospectus in Passported format*, it selects the relevant flag.
- 6. The Issuer Company presses the Save button

7. The SIPROEM Front-End system performs the checks on the data of the File being processed and if they give a negative result, it displays an error message, otherwise:

^{7.a)} stores the data of the File in its database, associating it with the Registration Document or with the related Universal Registration Document

7.b) informs the user about the correct execution of the saving operation, through the following message: *Prospectus Approval Application entered successfully*.

CONSOF	B Commissione Nazionale Per le Societa' e la Borsa	
COMMISSIONE	Selection Type	
SOCIETA' E LA BORSA - CONSOB	This operation determines the opening of a new Dossier relating to the Request ID Approval Summary! Securities Note complete with the documentation subject to approval by Consob. To renew a Dossier, it is necessary to search for it and select the appropriate Renewal function.	
	Enter the type	
Home Page	Prospectua Type Equity / DRU +	
Prospectus File	s Cancel of Open Dossier	
Prospectus	Notifications	
Supplement	This operation determines the opening of a new Dossier relating to the Request ID Approval Summary/ Securities Note complete with the documentation subject to approval by Consob. To renew a Dossier, it is necessary to search for it and select the appropriate Renewal function.	
Registration Document	OK	
Universal Registration		
Document Summary / Disclosure		
Note		
Prospectus file		
MANUALS		
User Manual		
User Guide		

Figure: Prospectus Approval Application in Tripartite format: Summary/ Securities Note – Note Entry Alert



Insert Prospectus File

Approval Summary / Disclosure N	lote Equity	
Passport:		
Registration Document:		
Start Date of Assumed Offer:	▼	
End Date of Assumed Offer:		
*Description:		
*LEI Code:		
ISIN Code:		
*Type of Instrument:	Shares 👻	
Nominal Value of Offer:		
Currency:		
Save Cancel		

Figure: Prospectus Approval Application in Tripartite format: Summary/ Securities Note – Note Entry Alert (2) Insert Prospectus File

proval Summary / Disclosure	Note Equity					
Passoor						
Registration Documen	t					
Start Date of Assumed Off End Date of Assum		Select dossier from list				
Off *Descriptic	Popup Prospec	tus File				
*LEI Coo	 Search param 	eters	<u>Clean</u>	p 🔳 Reduce/Expand	Frames	
ISIN Coo	Request Id:					
	Description:					
*Type of Instrume	- Search result	S				
Nominal Value of Off	246 occurrences found, d	isplayed by 1 to 10.	[Before/Previous	1, <u>2</u> , <u>3</u> , <u>4</u> , <u>5</u> , <u>6</u> , <u>7</u> , <u>8</u> [N	lext/Last]	
Curren	Request Id Process ID	Description	C Request Type	Prospectus type	Result	
	2329	Description DRU	Approval Universal Registration Document			
- Oreget	2327	Description of products	Approval Registration Document	Equity		
ro Cancel	2315	Descrizione	Approval Universal Registration Document			
	2304	descrizione	Approval Universal Registration Document			
	2291	descrizione documento di registrazione universale	Approval Universal Registration Document			
	2288	desc	Approval Registration Document	Equity		
	2287	descrizione documento di registrazione	Approval Registration Document	Equity		
	2275	b	Approval Registration Document	Equity	-	

Figure: Prospectus Approval Application in Tripartite format: Summary/ Securities Note – Search for Registration Document/Universal Registration Document

CONSOB COMISSION NATIONALE PRIE SOCIETY FLABORS	Informatio Prospect	on System for Dematerialising Issuer's us Approval Applications(SIPROEM))	Users' Manual
Insert Prospectus File			
🛕 Warning: you are attaching a freque	nt Universal Registration	n Document.	
Approval Summary / Disclosur	Note Equity		
Passp	rt: 🔲		
Registration Docume	nt: 2291	descrizione documento di registrazione universale	
Start Date of Assumed Off	er: 🗸 🗸		
End Date of Assum Off	ed er: 🗸 🗸		
*Descripti	n: Description Approva	Summary / Disclosure Note	
*LEI Co	e: xxxxxxxxxxxxxxxxxxxx	xx	
ISIN Co	e:		
*Type of Instrume	t: Shares		
Nominal Value of Off	er:	235678	
Curren	y: AUD 👻	2007.0	

Figure: Prospectus Approval Application in Tripartite format: Summary/ Securities Note - Data entry for Equity Notes

Insert Prospectus File		
— Approval Summary / Disclosure N	lote Equity	
Passport:	✓	
Start Date of Assumed Offer:		
End Date of Assumed Offer:		
*Description:	Description Approval Summary / Disclosure Note	
*LEI Code:		
ISIN Code:		
*Type of Instrument:	Shares 👻	
Nominal Value of Offer:		
Currency:	▼	
*Community Validity Request:	Yes 👻	
*Internal Contact Person:	Name Internal	
*Referent Contact:	Number of telephone of referent	
*Advisor/Delegated law firm:	Advisor	
Save Cancel		

Figure: Prospectus Approval Application in Tripartite format: Summary/ Securities Note – Note Entry

CONSOB COMISSION NAZIONALE PERLI SOCIETA FLA BOISS	Information System for Dematerialising Issuer's Prospectus Approval Applications(SIPROEM))	Users' Manual
Insert Prospectus File		
Approval Summary / Disclo	sure Note Non-Equity	
P Registration Do Start Date of Assum End Date of A "Des ''LI ISI	assport Current 2122 Test Approvazione Documento di Registrazione Non-Equity Coffer Offer Description Approval Summary / Disclosure Note El Code XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	
*Type of ins *Maximum offer value *Plafond issue *C	trument: Debt Securities < EUR 100.000 • (se PU): 56432 (se PB): 453 urrency: EUR •	

Figure: Prospectus Approval Application in Tripartite format: Summary/ Securities Note - Data entry for Non-Equity Notes

Passport:	v	
Start Date of Assumed Offer:		
End Date of Assumed		
Offer:		
"Description:	Description Approval Summary / Disclosure Note	
*LEI Code:		
ISIN Code:		
*Type of Instrument:	Debt Securities < EUR 100,000	
*Type of Instrument: *Maximum offer value(se PU): *Plafond issue (se PB):	Debt Securities < EUR 100.000	
"Type of Instrument: "Maximum offer value(se PU): "Plafond issue (se PB): "Currency: "Type of operation.	Debt Securities < EUR 100,000	
"Type of Instrument: "Maximum offer value(se PU): "Plafond issue (se PB): "Currency: "Type of operation: "Guarantor	Debt Securities < EUR 100,000	1
*Type of Instrument: *Maximum offer value(se PU): *Plafond issue (se PB): *Currency: *Type of operation: *Guarantor: *Securtles Ranking:	Debt Securities < EUR 100,000]
"Type of Instrument: "Maximum offer value(se PU): "Platond issue (se PB): "Currency: "Type of operation: "Guarantor: "Securities Ranking: "Community Validity Request	Debt Securities < EUR 100.000]
"Type of Instrument: "Maximum offer value(se PU): "Plafond issue (se PB): "Currency: "Type of operation: "Guarantor: "Securities Ranking: "Community Validhy Request "Internat Contact Person:	Debt Securities < EUR 100,000	
"Type of Instrument: "Maximum offer value(se PU): "Platond issue (se PE) "Currency: "Type of operation: "Guarantor: "Guarantor: "Guarantor: "Securities Ranking; "Community Validity Request: "Internal Contact Person: "Referent Contact:	Debt Securities < EUR 100,000	

Figure: Prospectus Approval Application in Passported format: Summary/ Securities Note - Data entry for Non-Equity Notes



Insert Prospectus File		
- Approval Summary / Disclosure Note IPO		
*Description:	Description Approval Summary / Disclosure Note	
*LEI Code:	************	
ISIN Code:]
Passport		
Registration Document:	2328 Description Products	
- Issuer qualification		1 Belger Franci
Issuer. C	COMMISSIONE NAZIONALE PER LE SOCIETA' E LA BORSA - CONSOB - VIA G.B. MARTINI 3,00	J195 ROMA, ROMA
"SHARE CAPITAL:	623464	
Type and number of shares (1):	Shares 424	
Type and number of shares (2):		
Type and number of shares (3):		
Type and number of shares (4):		
Type and number of shares (5):		
The parent entity pursuant to Article 93 of the TUF:	NA T	
TYPOLOGY OF APPLICATION		
Prospectus Type	of offer ·	
Type of Operation	OPV ·	
Subjects		
		En Reduce Departs
Offerer: N	4A ¥	
Sponsor: N	4A 💌	
Placement manager: N	4A 💌	
Coordinator of the Global offer: N	44 💌	
Coordinator of the Global Public Offer: N	4A 💌	
Coordinator of the institutional offer: N	4A 💌	
Lead Manager: N	(A V	
Joint Bookrunners: N	4A 💌	
Law frm: N	44	
Auditing firm of the issuer: N	(A Y	

Figure: Prospectus Approval Application in Tripartite format: Summary / Securities Note - Data entry for IPO Notes (1)

sype of i maneral instrument				Reduce/Expand Frames
Type of Instrument:	Shares		✓ Shares	
Nominal Value of Offer:		12345		
Currency:	EUR 👻			
mber of shares subject to offer (excluding any greenshoe):	NA -			
Public Offer				
lumber of Financial Instruments subject to public offer:	NA -			
Percentage of the Public Offer:	NA 👻			
Institutional Offer				
Number of Financial Instruments of the				
Public Offer:	NA -			
Percentage of the Institutional Offer:	NA 👻			
Number of shares the capital increase:	NA 👻			
Number of shares offered for sale:	NA 👻			
Number of groopshop shares:	NA -			

Figure: Prospectus Approval Application in Tripartite format: Summary / Securities Note - Data entry for IPO Notes (2)

				Reduce/Expand Fr
Start Date of Assumed Offer:	YES	· 02/02/2023	•	
End Date of Assumed	· · · · · · · · · · · · · · · · · · ·			
Offer	YES	· 10/10/2024	•	
Assumed Trading Start Date:	NEXT FILING	-	-	
EU VALIDITY REQUEST:	YES	 Francia 		
ther Information				1 (2) Deduce Surred Fr
				I M Requeetxpand Pr
Date of the extraordinary assembly:	NEXT FILING	- I.	•	
Share capital after the offer:	NA 👻			
Number of share post offer:	NA -			
Share capital percentage after the offer:	NA -			
Share capital percentage after the offer:				
Share capital percentage after the offer: ontact Persons	NA			🖪 Reduce Expand Fr
Share capital percentage after the offer: ontact Persons "Internal Contact Person:	NA	n		I 📓 ReduceEupand Fr
Share capital percentage after the offer: ontact Persons "Internal Contact Person: "Referent Contact:	NA Name of Internal Persor Number of telephone In	n nternal Person		1 🖬 ReduceExpand Fr
Share capital percentage after the offer: ontact Persons "Internal Contact Person: "Referent Contact "Advisor/legal Delegate:	NA Name of Internal Persor Number of telephone In Name of Advisor	n nternal <u>Person</u>		M ReduceEquard Fr

Figure: Prospectus Approval Application in Tripartite format: Summary / Securities Note - Data entry for IPONotes (3)



Figure: Prospectus Approval Application in Passported format: Summary / Securities Note - Data entry for IPO Notes (1)

Type of Financial Instrument		🔳 Reduc	e/Expand Frames
Type of Instrument:	Shares - Shares		
Nominal Value of Offer:	12345		
Currency:	EUR -		
Number of shares subject to offer (excluding any greenshoe):	A V		
Public Offer			_
Number of Financial Instruments subject to public offer:	A V		
Percentage of the Public Offer:	A - AI		
- Institutional Offer			
Number of Financial Instruments of the Public Offer:	A -		
Percentage of the Institutional Offer:	A - AI		
Number of shares the capital increase:	VA -		
Number of shares offered for sale:	A -		
Number of greenshoe shares:	VA -		

Figure: Prospectus Approval Application in Passported format: Summary / Securities Note - Data entry for IPO Notes (2)


			A Reduce/Expand Fram
Start Date of Assumed Offer	YES)2/02/2023 -	
End Date of Assume			
Offer	YES	10/10/2024 ·	
Assumed Trading Start Date	NEXT FILING	▼	
EU VALIDITY REQUEST	YES	Francia	
ther Information			🖪 Reduce/Expand Fra
Date of the extraordinary assembly	NEXT FILING		
Share capital after the offer	NA -		
Number of share post offer	NA -		
Share capital percentage after the offer	NA 🝷		
ontact Persons			I Reduce/Expand Fran
ontact Persons			🖪 Reduce/Expand Fran
ontact Persons	Name of Internal Person		🖪 Reduce/Expand Fran
ontact Persons "Internal Contact Person "Referent Contact	Name of Internal Person Number of telephone Int	nal Person	🖪 Reduce/Expand Fran
ontact Persons "Internal Contact Person "Referent Contact "Advisor/legal Delegate	Name of Internal Person Number of telephone Int Name of Advisor	nal Person	i 🖬 ReducetEspand Fran

Figure: Prospectus Approval Application in Passported format: Summary / Securities Note - Data entry for IPO Notes (3)

	Depart Frances
Approval Summary / Disclosure Note PO	Expand Frames
Reserved 2021 Casestration Description Approval Summary / Disclosure Note Casestration Description Products Registration Description Registration Registratio	Expand France
"Statisfies Seassassassassassassassassassassassassass	Copand Frames
ISSUE qualification TYPOLOGY OF APPLICATION TYPOLOGY OF APPLICATION Notification No	(Expand Frames
ISN Code State Code St	Oppand Frames
Registrator Doument 2228 Description Products ISSUER qualification TYPOLOGY OF APPLICATION Notifications	Capand Frames
Issuer qualification	Expand Frames
TYPOLOGY OF APPLICATION Notifications	
C TYPOLOGY OF APPLICATION ON Notifications	
Prospectus Type: of offer C Entering Request Approval Prospectuses successfully everyfield	
Type of Operation: DPV	
Subjects OK	
Type of Financial Instrument	
Conditions OfferQuotation	Expand Frames
Other Information	Expand Frames
Contact Persons	
Communities Contract Supervised	
Communications list	
Communication Status Communication Trans Particus Number Protocol Calls View Receipt	Sending

Figure: Prospectus Approval Application in Tripartite Format: Summary / Securities Note – Entry Confirmation



Summary / Disclosure	Note Equity		
Request Id:	2330		
Start Date of Assumed Offer:	Ψ.		
End Date of Assumed Offer:	*		
*Description:	Description Approval Summary	/ Disclosure Note	
*LEI Code:	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX		
ISIN Code:		Notifications	8
Passport	1	C Entering Request Approval Prospectuses succession	cessfully executed.
		OK	
*Type of Instrument:	Shares		
Nominal Value of Offer:			
Currency:	*		
*Community Validity Request:	Yes 👻		
*Internal Contact Person:	Name Internal		
"Referent Contact:	Number of telephone of referen	t	
*Advisor/Delegated law firm:	Advisor		
Competence unit	ISSUERS INFORMATION DIVISI	PN .	
competence unit.			

Figure: Prospectus Approval Application in Passported format: Summary / Securities Note – Entry Confirmation

Activation	Description
Save Button	Pressing the <i>Save</i> button allows you to save the data of the Prospectus File beingprocessed in the System
Cancel Button	Pressing the <i>Cancel</i> button cancels the Prospectus File without submitting it toConsob

"Supplement"

The function of entering the Supplement allows Issuer users to submit to Consob the Approval request for a Supplement to Prospectuses/Registration Documents/Universal Registration Document/Summary/ Securities Notes previously sent to Consob for approval, complete with the documentation subject to verification and subsequent approval.

- Actions:
 - 1. After authenticating with the SIPROEM Front-End system, the Issuer Company selects from the menu: *Prospectus File* → *Supplement*
 - 2. The SIPROEM Front-End system issues the following alert:



This operation determines the opening of a new Dossier relating to the Request ID Approval Supplement complete with the documentation subject to approval by Consob.

To renew a Dossier, it is necessary to search for it and select the appropriate Renewal function.

- 3. The Issuer user confirms opening the Supplement
- 4. The SIPROEM Front-End system:

4.a) retrieves the information on the Issuer's office from the Issuers' registry table, using the user's login as a search key

4.b) views the retrieved information

5. The Issuer user assigns a value to the request data (Description) and presses the Save button.

6. The SIPROEM Front-End system performs checks on the data of the Supplement being processed and if they give a negative result, it displays an error message otherwise:

6.a) It stores the data of the Supplement in its database and informs the user of the correct execution of the saving operation, through the following message: *Entering Request Approval Prospectuses successfully executed.*

7. Subsequently, from the Tab called *Related Files*, the Issuer user, after pressing the *Update File* button, selects the File(s) to which the Supplement intends to refer from the grid of proposed files; all selected Files must be:

7.a) currently valid; indeeed, no more than a year must have passed since the approval letter wassent (the date of the File approval protocol will be used for verification purposes).

Finally, it presses the Save button

8. The SIPROEM Front-End system performs checks on the data of the Supplement being processed and if they give a negative result, it displays an error message otherwise:

8.a) It updates the data of the Supplement in its database by linking it to the indicated Files and notifies the user of the correct execution of the saving operation, through the following message: *Prospectus Approval Application Update successfully completed*.

N.B: when it comes to multi-File supplements, with both DIE (Issuers Division) and DIN (Intermediaries Division), the assignment to DIN is considered prevailing, while in cases where the supplement is related only to a DIE or DIN file, the assignment is the one determined by the competent Division.



Information System for Dematerialising Issuer's Prospectus Approval Applications(SIPROEM))

CONSO	COMMISSIONE NAZIONALE	
COMMISSIONE NAZIONALE PER LE SOCIETA' E LA BORSA - CONSOB	Insert Prospectus File To spectra for the spectra of a new Deskier relating to the Request D Approval Supplement complete with the documentation subject to approval by Consolu. To many a Deskier in Lanasatory to same for it and sales that approval Supplement Section	
1100	Approval Supplement	
Prospectus File	*Comparing ************************************	
Registration Recorded		
Universal Revisivation Decement		
Sutamary, / Disclosure Note		
Prospective file		
MANUALS		
Mar Partie		
PTC Address		
Class Session		

Figure: Supplement Approval Application – Supplement Entry Alert

A This operation determines the opening	of a new Dossier relating to the Request ID Approval Supplement complete with the document	tion subject to approval by Consob.
To renew a Dossier, it is necessary to s	earch for it and select the appropriate Renewal function.	
Approval Supplement		
*Description:	Description Supplement	
*LEI Code:	************	
ISIN Code:		

Figure: Supplement Approval Application - Entry

Edit Prospe	ectus File					
Approval	Supplement					
		Request Id: 2335				
		*Description: Description Supplement				
*LELCode:		1 El Code: vyyyyyyyyyyyyyyyyy				
		ISIN Code.				
Communic	ation Rela	sted Files				
Associatio	on Managem	ent of Approval Requests				
ncludi/Esclud	Request Id	Request Type	Prospectus type	Description	Start Date of Assumed Offer	End Date of Assumed
	2321	Approval Prospectus	Equity	test		<u>and</u>
	2316	Approval Summary/ Securities Note	IPO	Prospetto IPO		
	2314	Approval Prospectus	IPO	Test Rediola		
	2313	Approval Prospectus	Non-Equity	Test Rediola		
	2312	Approval Prospectus	Equity	t		
	2311	Approval Prospectus	IPO	test comunicazione		
	2310	Approval Prospectus	IPO	test		
ī.	2309	Approval Prospectus	IPO	test		
	2308	Approval Prospectus	IPO	test number 2		
	2307	Approval Prospectus	IPO	test		
	2305	Approval Summary/ Securities Note	Equity	descrizione	12/09/2023	29/09/20
	2303	Approval Registration Document	IPO	descrizione		
	2300	Approval Prospectus	Non-Equity	des	04/09/2023	20/09/20
	2299	Approval Prospectus	Equity	DESCRIZIONE	04/09/2023	19/09/20
	2298	Approval Summary/ Securities Note	IPO	descrizione		
	2297	Approval Summary/ Securities Note	Non-Equity	descrizione	04/09/2023	29/09/20
	2296	Approval Summary/ Securities Note	Non-Equity	descrizione not equity summary	11/09/2023	29/09/20
	2295	Approval Summary/ Securities Note	Equity	prova desc	04/09/2023	29/09/20

Figure: Supplement Approval Application - Selection of Related Files



•	uest Approval Prospectuses done suc	cessful.				
Approval S	Supplement					
	Request Id: 2335					
*Description: Description Supplement						
*LEI Code: xxxxxxxxxxxxxxxxxxxxxxxxxxx						
	ISIN Code:					
Communicat	tion Related Files		Notifications	0		
Approval R	Request Association List		O Update Request Approval Prospectus	es done successful.		
	Request Type	Prospectus type	Ok	of Assumed Offer	End Date of Assumed Offer	×
equest Id			descrizione	04/09/2023	13/09/2023	
<mark>equest Id</mark> 62	Approval Prospectus	Equity				
equest Id 32 10	Approval Prospectus Approval Prospectus	Equity IPO	test			
82 10	Approval Prospectus Approval Prospectus Approval Prospectus	Equity IPO IPO	test test comunicazione			

Figure: Supplement Approval Application - Supplement Update

"Changes to a Prospectus File"

The function allows Issuer users to update the data of each File without results.

• Actions:

1. After authenticating with the Front-End SIPROEM system, the Issuer Company selects from the menu: Search \rightarrow Prospectus File, and once the File of interest is found, it presses the Update Dossier button

2. The SIPROEM Front-End system displays the information related to the request in edit mode. It is possible to modify the metadata of the File even after it has been sent to CONSOB, provided it is without results. The modifiable metadata are only those that do not alter the structure of the File itself. It is therefore not possible to change the Type of Application (Prospectus, DR, DRU, Securities /Summary Notes, Supplement) nor the Type of File (Equity, Non-Equity, IPO).

3. The Issuer Company updates the data of interest.

3.a) In particular, it is possible to update the metadata relating to the Financial Instruments involved in the offer or admitted to listing (Type of Instrument/Nominal Value of the Offer/Currency). The change is guided by a special drop-down menu set up according to the ESMA directives. If the File under processing has been Approved and the associated ESMA Notification has not yet been sent, the system will automatically proceed with updating the Notification using the data entered, relating to the Securities; conversely, if the associated ESMA Notification has already been sent, the system will automatically proceed with the Correction of the ESMA Notification.

3.b) In the case of a Non-Equity Base Prospectus, the user can:

3.b.i. associate a DR integrated by reference by choosing it through the appropriate PopUp



3.b.ii. Remove the association Base Prospectus (Non-Equity type)/DR previously integrated by reference through the appropriate PopUp

Lastly, the user presses the *Save* button

4. The SIPROEM Front-End system performs the checks on the data of the File being processed and, if they produce a negative result, it shows an error message otherwise:

4.a) It updates the File data in its database

4.b) It generates a summary pdf of the metadata of the request and of the documents exchanged with Consob

4.c) It sends a warning email to the Procedure Manager and the File Recipient, notifying them that the data characterizing the File were updated by the Issuer

4.d) It informs the user of the correct execution of the saving operation, through the following message: *Prospectus Approval Application Update successfully completed.*

5. The Issuer Company decides to download the Receipt certifying the update of the File metadata, by pressing the appropriate *Receipt of Dossier* button.



Figure: Change of Prospectus Approval Application - Update File



pproval Prospectus Equity Stat Dire Assamed Oter End Dire Assamed Oter Control Dire Assamed Oter C					
Repert to 2233 Stat Dire of Assumed Other End Dark of Assumed Other Test Dark of Assumed Other Test Dark of Assumed Other Type of Instrument Nameal Value of Other Currency					
Start David Research Offer Erd David Research Offer Utili Erd Brite Start David Start Type of Instrumet Namas Walka of Offer Currency					
End Davi of Assumer - Chancylani, Produkts - 'Lii Cinda - 'Lii Cinda - 'Lii Cinda - 'Type di hatumati, Nomina Liida di Ofan - Currenzy 	•				
Other Chargening Products 187 Code 70pd Instrumet: Banes Name Walk of Other Currency •					
Changeoin Products TEIN Code TSIN Code TSIN Code TSIN Code Commany Commany	•				
Tall Code ISN Code Type al Value of Othe Normal Value of Othe Currency .	•				
151% Code "Type of Instrument: Normal Value of Offer Currency:	•				
*Type of Instrument Shares Nominal Value of Offer Currency					
Nominal Value of Offer:					
Currency:]				
ourienty.	,				
Maximum number of Shares					
Subscription price					
Maximum Turnover of offer.					
Date extraordinary assembly	•				
Oction Ratio					
Guarantor consortium :					
Share capital before the offer					
Share capital post-offer					
S. Maximum dilution					
Community Validity Request, Yes	•				
"Internal Contact Person, Internal Name					
"Referent Contact. 1234567					
"Advisor/Delegated law firm: Advisor					
Communication Related Supplement					
annunications list					
Communication Status	Communication Type	Protocol Number	Protocol Date	t View	Receipt Sending
are no items to display.					

Figure: Change of Prospectus Approval Application - File in edit mode

Detail Prospectus File					
Approval Registration Document Equity					
Request Id: 2288					
Start Date of Assumed Offer: 11/09/2023					
End Date of Assumed Offer: 28/09/2023					
"Description: desc					
*LEI Code: 11111111111111111	1111				
ISIN Code: 22222222222					
Maximum number of Shanar (4)	20				
Subscience of States	23				
Maximum Turnover of offer:	123				
Date extraordinary assembly: 13/09/2023					
Option Ratio: o					
Guarantor consortium : o					
Share capital before the offer:	34				
Share capital post-offer:	56				
% Maximum dilution: 78					
"Community Validity Request: Yes	*				
"Internal Contact Person: Silvia					
"Referent Contact: Silvia					
"Advisor/Delegated law firm: Silvia					
Competence unit: ISSUERS INFORM	NATION DIVISION				
Communication Related Supplement					
Add Communication					
- Communications list					
Communication Status	Communication Type	Protocol Number	Protocol Date	÷ View	Receipt Sending
	Ever Pared	0000010000	20/00/2022		

Figure: Change of Prospectus Approval Application - File Receipt

Activation	Description



<i>Update File</i> Button	Pressing the Update File button causes the Prospectus File to be updated
Back Button	Pressing the <i>Back</i> button sends the operator to the previous page
Delete Button	Pressing the <i>Delete</i> button causes the cancellation of the Prospectus File not yetsent to Consob
Save Button	Pressing the <i>Save</i> button allows saving the data of the Prospectus File beingprocessed in the System
Cancel Button	Pressing the <i>Cancel</i> button cancels the changes made to the Prospectus File
<i>File Receipt</i> Button	Pressing the <i>File Receipt</i> button allows downloading the last Receipt generated for the File being processed, or a summary pdf of the metadata of the Application and of the Documents exchanged with Consob at the last handling of the File (First Sending and/or subsequent Communications): filename, Protocol Number and Protocol Date

"Communication entry"

The function allows Issuer users to enter a new Communication, as an action of the online File. From the Tab called Communication, by pressing the *Add Communication* button, a new Communication can be entered. Enabling this button is linked to the Closing of the Reference File. Front End users can create Communications to be sent to Consob only if the reference File is not Closed or if it has not been assigned a Result.

• Flow I:

1. The Issuer Company assigns a value to the type of Communication, a useful attribute for thepurposes of continuing the process by choosing the values from the appropriate drop-down menu. In the case of a First Sending, the type is automatically selected by the system and cannot be changed. It can also associate one or more Documents to the Communication, as described in the *Document Entry* function. Finally, it decides to save the Communication by pressing the *Temporary Save* button



2. The SIPROEM Front-End system obtains the information and stores it in its database by setting the status of the Communication to *Temporary*, informing the user of the correct execution of the operation through the following message: *Temporary saving successful*.

- o Flow II:
 - 1. The Issuer Company assigns a value to the type of Communication by choosing the values from the appropriate drop-down menu. In the case of a First Sending, the type is automatically selected by the system and cannot be changed. It can also associate one or more Documents to the Communication, as described in the *Document Entry* function. Finally, it decides to send the Communication to Consob by pressing the *Send to CONSOB* button and activating the function called *Confirm Send*.

Insert Communication	insert Communication			
*Communication Status: 🖾 Temporary				
*Type Communication: First Send +	"Type Communication: First Send +			
P Attachment				
Attachment Management	Attachment Management			
R Add Attachment				
Empty list				
Document to be approved	Delete	Description	Filename	Upload
There are no items to display.				
Save temporary Send to CONSOB				

Figure: Entering a Communication

Detail Communication			
Temporary save successful			
Request Approval Prospectus, Id *Communication Status: Impora	2333		
*Type Communication: First Send	*		
Attachment Attachment Ist Found only one occurrence.	Notifications		
Document <u>Description</u> to be approved		¢ Download	
V Document	Prospetto Informativo.pdf		
Back Send to CONSOB	*Edit Nelete		

Figure: Entering a Communication - Temporary Saving



*Commun	nication Status	Communica:	tion Sent		
*Turno Cu	ommunication:	First Sand		-	
Type Co	ommunication.	First Sella			
Pro	otocol Number:	0022550/23			
	Protocol Date:	06/10/2023	-		
Attachment I	list ———				
Attachment Attachment I dttachment I d only one occurre	list			♣ Filename	Download
Attachment I Attachment I d only one occurre sument Descr p be proved	list ence. ription			≎ Filename	\$ Download

Figure: Entering a Communication - Sending

Activation	Description
Temporary Save	Pressing the Temporary Save button allows saving the data of the
Button	Communication relating to a Prospectus File, without submitting it to the
	Consob operator
Send To	Pressing the Send to CONSOB button activates the function for sending the
CONSOB Button	Communication to the Consob operator
Cancel Button	Pressing the Cancel button cancels the creation of the Communication

"Changing a Communication"

Each Communication in a *Temporary* status can be modified by updating some attributes rather than managing the attached Documents. From the detail of the Communication that one intends to update, press the *Edit* button.

o Flow I:

1. The Issuer Company can update the type of Communication, previously saved in temporary mode, by choosing the values from the appropriate drop-down menu. It can also:

1.a) associate one or more Documents to the Communication, as described in the *DocumentEntry* function



1.b) change one or more Documents previously associated with the Communication, asdescribed in the *Changing a Document* function

1.c) cancel one or more Documents previously associated with the Communication, as described in the *Document Cancellation* function

Finally, it decides to save the Communication by pressing the Temporary Save button

2. The SIPROEM Front-End system obtains the information and stores it in its database by setting the status of the Communication to Temporary, informing the user of the correct execution of the operation through the following message: *Temporary saving successful*.

- \circ Flow II:
 - 1. The Issuer Company can update the type of Communication by choosing the values from theappropriate drop-down menu. It can also:

1.a) associate one or more Documents to the Communication, as described in the *DocumentEntry* function

1.b) change one or more Documents previously associated with the Communication, as described in the *Changing a Document* function

1.c) cancel one or more Documents previously associated with the Communication, as described in the *Document Cancellation* function

Finally, it decides to send the Communication to Consob, with the related electronic documents Attached, by pressing the *Send to CONSOB* button and activating the function called *Confirm Send*.

Detail Communication					
- Request Approval Prospectus, Id	2333				
*Communication Status:	Carl Temporary				
"Type Communication:	Generic Communication +				
@ Attachment					
Attachment list					
Description	Filename	Identificativo Documentale	Data Archiviazione	*	Download
There are no items to display.					
Back Send to CONSOB	/ Edit X Delete				

Modify the detail of the selected item

Figure: Changing a Communication



Edit Communication			
- Request Approval Pro	spectus, Id 2333		
*Communication Status	: 🗹 Temporary		
*Type Communication: Documentation Integration			
@Attachment			
Attachment Managem	ent		
& Add Attachment			
Empty list			
Delete	Description	Filename	Upload
There are no items to display.			
Save temporary	Send to CONSOB		

Figure: Changing a Communication – Entering an Attachment

Filename	Upload
Prospetto Informativo.pdf	
	Filename Prospetto Informativo.pdf

Figure: Changing a Communication – Changing an Attachment

Edit Communication		
Request Approval Prospectus, Id 2333		
*Communication Status: 🜌 Temporary		
*Type Communication: Documentation Integration -		
I Attachment		
Attachment Management		
Add Attachment		
2 occurrences found, complete list.		
Delete Description	Filename	Upload
Document1	Prospetto Informativo.pdf	
Document2	RicevutaComunicazione.pdf	
Delete the current element from the list		

Figure: Changing a Communication – Removing an Attachment



👩 Temporary save successfu	d		
Request Approval Pros *Communication Status:	pectus, Id 2333		
*Type Communication:	Documentation Integration 👻		
Attachment Attachment list 2 occurrences found, complete list.		Notifications Temporary save successful	
Description	= <u>Filename</u>		Download
Document1	Prospetto Informat	ivo.pdf	
Document2	RicevutaComunica	azione.pdf	

Figure: Changing a Communication – Temporary Save

Detail Communication		
Sommunication to Consob successfully for	warded	
Request Approval Prospectus, Id 233 *Communication Status: Wait	3	
*Type Communication: Documentation I	ntegration 👻	
PAttachment	Notifications C	
2 occurrences found, complete list.	Communication to Consob successfully forwarded	
Description	E	Download
Document1	Prospetto Informativo.pdf	
Document2	RicevutaComunicazione.pdf	

Figure: Changing a Communication – Send

Activation	Description
Edit Button	Pressing the Edit button causes the Communication to be updated in Temporary
	status
Temporary Save	Pressing the Temporary Save button allows saving the data of the
Button	Communication relating to a Prospectus File, without submitting it to the
	Consob operator
Send To CONSOB	Pressing the Send to CONSOB button activates the function for sending the
Button	Communication to the Consob operator



Cancel Button	Pressing the Cancel key cancels the changes made to the Communication

"Cancelling a Communication"

The function allows Issuer users, in the context of Changing a File, to cancel a Communication inTemporary status.

o Actions:

1. From the Prospectus File, the Issuer Company selects the Tab called Communication and using the *View* button selects the Communication in *Temporary* status that it wants to cancel. On the next screen it presses the *Delete* button

- 2. The SIPROEM Front-End system asks for confirmation of the deletion
- 3. The Issuer Company confirms the deletion by pressing the *Confirm Deletion* button

4. The SIPROEM Front-End system eliminates the *Communication*, deleting all possibly related *Documents* that follow, and informing the user of the correct execution of the operation through the following message: *Deletion Communication successfull*.

Detail Commu	nication				
- Request Appro	val Prospectus, ld 23	33			
*Communica	tion Status: 📝 Temporary				
*Type Com	munication: Documentation	Integration 👻			
L					
Attachment					
Attachment lis	t				
Description	Filename	Identificativo Documentale	Data Archiviazione	\$	Download
There are no items to display.					
🖛 Back 🖂 Se	end to CONSOB	it X Delete			

Figure: Cancellation Communication – Delete

Delete Communication						
Request Approval Prospectus, Id 2333						
*Communication Status:	*Communication Status: 🖻 Temporary					
*Type Communication:	Documentation Integra	tion -				
Attachment Attachment list Empty list						
Description 🔶 !	Filename 🔶	Identificativo Documentale	\$	Data Archiviazione	\$	Download
There are no items to display.						
🖍 Cancel 🛛 🛷 Confirm d	eletion					

Figure: Cancellation Communication – Confirm Deletion



Deletion Communication successful			
proval Prospectus Equity —			
Request Id:	2333		
Start Date of Assumed Offer:	*		
End Date of Assumed Offer:	*		
"Description:	Products Test		
"LEI Code:	200000000000000000000000000000000000000		Notifications
ISIN Code:			Deletion Communication successful
			Contraction Succession
*Type of Instrument:	Shares	*	Ok
Nominal Value of Offer:			
Currency:	(w)		
Maximum number of Shares:			
Subscription price:			
Maximum Turnover of offer:			
Date extraordinary assembly:	•		
Option Ratio:			
Guarantor consortium :			
Share capital before the offer:			
Share capital post-offer:			
% Maximum dilution:			

Figure: Cancellation Communication - Confirmed Deletion

Activation	Description
<i>Delete</i> Button	Pressing the <i>Delete</i> button allows deleting a Communication in <i>Temporary</i> status
<i>Confirm Deletion</i> Button	Pressing the <i>Confirm Deletion</i> button determines the definitive deletion of the Communication
Cancel Button	Pressing the <i>Cancel</i> button removes the cancellation of the Communication

"Sending a Communication"

The Issuer Company, after registering on the system the information it intends to notify to Consob, sends the Communication to the counterparty.

o Actions:

1. The Issuer Company, from the Communication being processed (just entered, being updatedor being viewed), presses the *Send to CONSOB* button

2. The SIPROEM Front-End system requests confirmation of the Communication sending informing the Issuer that the data will be formally sent to Consob



3. The Issuer Company Confirms sending the Communication by pressing the button *Confirm Send*

4. The SIPROEM Front-End system gives the Issuer the possibility to browse and indicates the correct forwarding of the Communication, proceeding with:

4.a) Setting the Communication in the "*Wait*" status, which indicates that a response has not yet been received from the SIPROEM Back-End system on correctly protocolling the Communication.

4.b) Protocolling the Communication: it assigns to the Communication a Protocol Numberretrieved from the DEMACO system

4.c) sending the counterparty a standard e-mail containing the details of the Communication (protocol number, CONSOB code and name of the Issuer, protocol date, ID and description of the request) in order to notify the presence of a new Communication which must be read

4.d) entering/updating the Communication data in the database (setting the status to Sent, assigning a value to the allocated protocol number and registering the ID Card of the DEMACO Registered Document File)

4.e) In the event of a Communication of the *Application Withdrawal* type, the result of the File will also be set to the *Application Withdrawal* value. The *Application Withdrawal* by the Issuer can take place at any moment in the process as long as the File has not already been assigned a result

4.f) In the event of a *First Send* Communication, the system generates a summary pdf with the metadata of the request and of the documents exchanged with Consob

4.g) In conclusion, the system will set the status of the Communication to "Temporary" if sending failed, and "Sent" if sending was successful.

Detail Communication		
Solution With the confirmation of sending, the d	lata are formally communicated to CONSOB	
Communication Status: Temporary	2333	
*Type Communication	Notifications ©	
Attachment 🖉 With the co	onfirmation of sending, the data are formally communicated to CONSOB	
Attachment Manage	Ok	
& Add Attachment		
Found only one occurrence.		
Delete Description	Filename	Upload
Document 4	Prospetto Informativo.pdf	
Cancel Confirm Send		

Figure: Sending Communication – Confirm Sending



Onter Communication to Consob succes	sfully forwarded	
*Communication Status: Wait	, ld 2333	
*Type Communication: Generic Co	mr Notifications 💿	
Attachment	Communication to Consob successfully forwarded	
Attachment list und only one occurrence.	Ok	
Description	Filename	Download
ocument 4	Prospetto Informativo.pdf	

Figure: Sending Communication - Sending to CONSOB

Activation	Description
<i>Send to CONSOB</i> button	Pressing the <i>Send to CONSOB</i> button activates the confirmation function of the formal sending of the Communication to Consob
<i>Confirm Send</i> button	Pressing the <i>Confirm Send</i> button activates the definitive sending function of the Communication to the Consob operator

"Document entry"

The function allows Issuer users, as part of the Entry or Changing of a Communication in *Temporary* status, to enter one or more Documents to be attached to it.

• Actions:

1. The Issuer, positioning itself on the *Attachment Tab** of the Communication being processed, presses the Change button which enables the *Add Attachment* button.

In the case of a Communication of the *First Sending* type, the user must specify, by pressing a specific check, which (or which ones in the event of a Request for Approval of Summary/ Securities Notes and Supplements) is the Document subject to verification by Consob.

In particular, only one document may be indicated in the event of a Request for Approval of the following:

^{*} By Attachment we mean any electronic document that is intended to be included in the file, including the letter of Communication requested by the issuer company.



- Prospectus
- Registration document
- Universal Registration Document

at most 2 Documents in the event of a Request for Approval of the following:

• Summary/ Securities Note

In this case, if the same Document represents both Notes, the Issuer has the option of indicating the dual value of the attachment

at least 3 documents in the case of a Request for Approval of the following:

• Summary Note/Passported Securities Note

In this case it will be necessary to enter the Summary Note, the Securities Note, the Passported Registration Document (approved abroad) and any Passported Supplements (approved abroad).

1 or many Documents in case of a Request for Approval of the following:

• Supplement.

2. The SIPROEM Front-End system prepares a new element in the list of documents possibly already associated with the Communication

3. The Issuer Company assigns a value to the attributes of the new element and uploads the document, exclusively in the following formats: pdf or p7m, to be associated with the *Communication*:

3.a) It presses the Scegli File button

- 3.b) It selects the file from his PC that it wants to attach
- 3.c) It confirms the choice

4. The SIPROEM Front-End system assigns a value to the field provided with the path relative to the selected file

5. The Issuer Company presses the Upload button

6. The SIPROEM Front-End system obtains the file, generates a "hash" of the document if it is not digitally signed and stores it, together with the generated hash, in the database concomitantly with saving the Communication.



Treast Communication				
Insert Communication				
Request Approval Prospectus, Id 2333				
"Communication Status: I Temporary				
-Type Communication. First Send				
@ Attachment				
Attachment Management				
Add Attachment				
Empty list				
Document to be approved	Delete	Description	Filename	Upload
There are no items to display.				
Save temporary Send to CONSOB Cancel	_			
Insert Communication				
Request Approval Prospectus Id 2333				
*Communication Status: Comporary				
*Type Communication: First Send				
P Attachment				
Attachment Management				
R Add Attachment				
Found only one occurrence.				
Document Delete Description	Filename			Upload
to be approved				
Document	Scegli file Prospetto Inform	ativo.pdf		
Save temporary Send to CONSOB Cancel				

Figure: Document Entry - Add Attachment

Insert Communication					
Request Approval Prospectus, Id 2333 *Communication Status: 22 Temporary *Type Communication: First Send					
8 Attachment					
Attachment Management					
R Add Attachment					
Found only one occurrence.					
Document Delete Description	Filename	Upload			
approved					
Document Scegli file Prospetto Informativo.pdf					
Save temporary Send to CONSOB Cancel					





Information System for Dematerialising Issuer's Prospectus Approval Applications(SIPROEM))

A	tivation	Description
	<i>Add Attachment</i> Button	Pressing the <i>Add Attachment</i> button prepares a new element in the list of Documents possibly associated with the Communication in Temporary status
	Scegli File Butto	n Pressing the <i>Scegli File</i> button activates the selection function from the PC of thefile to be loaded
	Upload Button	Pressing the Upload button activates the file upload function



"Changing a Document"

The function allows Issuer users, as part of the Changing a Communication in Temporary status, to update the data of one or more Documents possibly attached to it.

o Actions:

1. The Issuer Company, positioning itself on the *Attachment* Tab of the *Communication* beingprocessed in *Temporary* status, presses the Edit button and modifies the attributes of thedocument it intends to update

2. The SIPROEM Front-End system stores the modified data which will be updated when the *Communication* is saved.

Edit Communication		
Request Approval Prospectus, Id 2333		
*Communication Status: I Temporary		
*Type Communication: Generic Communication		
Attachment		
Attachment Management		
Add Attachment		
Found only one occurrence.		
Delete Description	Filename	Upload
Documento 6	Prospetto Informativo.pdf	
Save temporary Send to CONSOB		

Figure: Changing an Attachment

"Document Cancellation"

The function allows Issuer users, as part of the Changing a Communication in *Temporary* status, to delete one or more Documents possibly attached to it.

• Actions:



1. The Issuer Company, positioning itself on the *Attachment* Tab of the Communication beingprocessed, presses the *Edit* button

2. The SIPROEM Front-End system presents the list of all the Documents attached to the Communication

3. The Issuer Company presses the *Delete* button corresponding to the Document it intends to delete

4. The SIPROEM Front-End system deletes the document, which will be made permanent when the Communication is saved.

Edit Communication		
Request Approval Prospectus, Id 2333		
*Communication Status: Management Temporary		
*Type Communication: Generic Communication		
Attachment		
Attachment Management		
Add Attachment		
Found only one occurrence.		
Delete Description	Filename	Upload
Document 5	Prospetto Informativo.pdf	
Delete the current element from the list Save temporary Save temporary Cancel		

Figure: Document Cancellation

Activation	Description
<i>Delete</i> Button	Pressing the <i>Delete</i> button allows deleting a Document attached to a Communication in <i>Temporary</i> status
<i>Cancel</i> Button	Pressing the Cancel button removes the deletion of the Document

"Download Receipt"

The function allows Issuer users to download the Receipt for sending a Communication to Consob.

• Actions:



1. From the Prospectus File, the Issuer Company selects the Tab called *Communications* andhaving identified the Communication of its interest previously sent to Consob, presses the *Receipt* button.

2. The SIPROEM Front-End system starts downloading the *Receipt* which is downloaded into a local directory on the Issuer's PC.

Activation	Description
Receipt Button	Pressing the Receipt button starts the Download of the Receipt of a
	Communication Sent to Consob

Communication Related St	upplement			_	_	_
Add Communication						
Communications list						
Communication Status	Communication Type	Protocol Number	Protocol Date		View	Receipt
Communication Status	Communication Type	Protocol Number	Protocol Date	÷	View	Receipt
Communication Status Send	Communication Type First Send	Protocol Number 0022550/23	Protocol Date 06/10/2023	* 7	View	Receipt
Communication Status Send Send	Communication Type First Send Documentation Integration	Protocol Number 0022550/23 002 The function allows Issu	Protocol Date 06/10/2023	≎ pt for sendi	View	Receipt

Figure: Download Receipt

"Cancellation of Prospectus Approval Application"

This function allows Issuer users to cancel a Prospectus File that has not yet been sent (i.e. without Communications sent to Consob). The cancellation of the File determines the following cancellation of all the elements that make it up: Communications and Documents.

• Actions:

1. The Issuer Company, after authenticating with the Front-End SIPROEM system, selects from the menu Search \rightarrow Prospectus File. Then it enters the search parameters and, from the results, selects the Dossier it wants to delete

- 2. The SIPROEM Front-End system displays the dossier data
- 5. The Issuer Company presses the *Delete* button and subsequently confirms the operation by pressing the *Confirm Deletion* button
- 6. The SIPROEM Front-End system performs the checks on the data of the dossier being processed and, if they produce a negative result, it shows an error message otherwise itperforms the following operations:

6.a) It selects all the communication associated with the dossier6.b) for each communication, it selects all the related documents and proceeds with their cancellation



6.c) it therefore proceeds to remove all the occurrences relating to the communication pertaining to the dossier

6.d) it deletes the dossier

7. finally, it informs the user of the correct execution of the cancellation operation, through the following message: *Deletion Request Approval Prospectuses successful*.

Detail Prospectus File					
Request Id:	1707				
*Description:	DESCRIZIONE SUPPLEMENTO	ESCRIZIONE SUPPLEMENTO			
*LEI Code:	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	0000000000000000			
ISIN Code:	000000000				
Communication Related Files					
Communications list Empty list					
Communication Status There are no items to display.	Communication Type	Protocol Number	Protocol Date	© View	Receipt Sending
🖙 Back 🔀 Delete 🖉 Update D	lossier				

Figure: Cancelling an Approval application - Delete

Delete Prospectus File					
Approval Supplement					
Request Id:	1707				
*Description:	DESCRIZIONE SUPPLEMENTO				
*LEI Code:	*LEI Code XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX				
ISIN Code:	ISIN Cedex SOCIOCIOCIOCIO				
Add Communication					
Communications list					
Communication Status There are no items to display.	<u>Communication Type</u>	Protocol Number	Protocol Date	a View	Receipt Sending
Cancel Confirm deletion					

Figure: Cancelling an Approval Application - Confirm Deletion



Deletion Request Approval Prospectuses succ	essful					
Search parameters						Clean up Reduce/Expand Fram
Request Id:	1707					
Process ID:						
Start Date of Assumed Offer (from):	*	start Date of Assumed Offer (to):	-			
End Date of Assumed Offer (from):	×	End Date of Assumed Offer (to):	-			
Description:						
Type Request:	-	No	otifications	0		
Prospectus Type:	*	Deletion Request At	proval Prospectuses	successful		
Result:	-					
Search			Ok			
Search results						

Figure: Cancelling an Approval Application - Cancellation

Activation	Description
<i>Delete</i> Button	Pressing the <i>Delete</i> button allows cancelling a Prospectus File with noCommunications sent
<i>Confirm Deletion</i> Button	Pressing the <i>Confirm Deletion</i> button determines the definitive cancellation of the Prospectus File
Cancel Button	Pressing the Cancel button cancels the deletion of the Prospectus File

"Viewing Prospectus Approval Applications"

This function allows Issuer users, at any time during the process, to search for Prospectus Files by setting appropriate search parameters.

 \circ Actions:

1. The Issuer Company, after authenticating with the Front-End SIPROEM system, selects from the menu *Search* \rightarrow *Prospectus File* and enters the appropriate search parameters



Information System for Dematerialising Issuer's Prospectus Approval Applications(SIPROEM))

arch parameters				<u>Clean up</u> 📠 Reduce/Expan
Request Id:				
Process ID:				
Start Date of Assumed	Star	rt Date of Assumed		
Offer (from):	•	Offer (to):	-	
End Date of Assumed	End	d Date of Assumed		
Offer (from):	-	Offer (to):	-	
Description:				
Type Request:	•			
Prospectus Type:	-			
Result:	-			

Figure: Viewing a Prospectus File– Search Parameters

2. The SIPROEM Front-End system searches the database for the Files corresponding to the search parameters indicated entered by the Issuer Company connected to the system

		613					12	Clean up 🔚 Reduce/Expand Fram
		Request Id:						
		Process ID:						
	Start Date of Assu	umed Offer (from):		Start Date of Assur	med Offer (to):			
	End	Date of Accumed		End Dat	to of Accumed			
	Enu	Offer (from):	-	Enu Dai	Offer (to):			
		Description:						
		Type Request: Approval	Registration Docun	-				
		Prospectus Type: Non-Equi	ty	-				
		Result:		-				
AS	earch							
-								
Se	arch results							
Se	arch results	lete list.						
Se 50 occu	rrences found, compl	lete list.	Eirst Sand Date	Approval Date	Description	· Dequest Type	Brospectus type	Desult
Se 50 occu View	rences found, compl	lete list.	First Send Date	Approval Date	Description	Reguest Type Approval Registration Document	Prospectus type	Result
View	rences found, compl 10 Process ID 2324 2320	ete list.	First Send Date Send Date	Approval Date	Description test dr	Request Type Approval Registration Document	Prospectus type Non-Equity	Result
View	Process ID 2324 2289 2374	ete list.	First Send Date 28/09/2023	Approval Date	Pessible test dr description c	Request-Type Approval Registration Document Approval Registration Document	Prospectus type Non-Equity Non-Equity	Result
View	Process ID 2324 2289 2274 2221	lete list.	First Send Date 28/09/2023	C Approval Date	Description test dr description G descriptione G	Results1 Type Approval Registration Document Approval Registration Document Approval Registration Document Approval Registration Document	Prospectus type Non-Equity Non-Equity Non-Equity	Result
View	ID Process ID 2324 2289 2274 2271 2279 2279	lete list.	 First Send Date 28/09/2023 12/09/2023 	Capproval Date	Prescription test dr descriptione G ddddddddd dd dddddddd	Results1Type Approval Registration Document	Prosnectus type Non-Equity Non-Equity Non-Equity Non-Equity	Result
View	ID Process ID 2324 2289 2274 2271 2229 2227	ete list.	 First Send Date 28/09/2023 12/09/2023 	Approval Date	Pessible test dr description G deddddddd descriptione G dddddddddd descriptione faddiddidddd	Besizes1.Type Approval Registration Document	Prosnectus type Non-Equity Non-Equity Non-Equity Non-Equity Non-Equity	Result
View	ID Process ID 2324 2289 2271 2229 2227 2104	leto list.	 First Send Date 28/09/2023 12/09/2023 	Approval Date	Description test dr description d	Resultat Type Approval Registration Document Approval Registration Document Approval Registration Document Approval Registration Document Approval Registration Document Approval Registration Document	Prosectus type Non-Equity Non-Equity Non-Equity Non-Equity Non-Equity Non-Equity Non-Equity	Result
View	ID Process live 2324 2229 2227 2229 2229 2227 2229 2227 2229 2227 2229 2227 2229 2227 2229 2227 2229 2227 2239 2237	ete list.	 First Send Date 28/09/2023 12/09/2023 02/06/2023 	C Approval Date	Prescription Isot dr description descriptione d dddddddddd descriptione	Approval Registration Document Approval Registration Document	Prosessus type 1 Non-Equity Non-Equity Non-Equity Non-Equity Non-Equity Non-Equity Non-Equity Non-Equity Non-Equity Non-Equity Non-Equity Non-Equity	Result
View	ID Process ID 2224 2289 2274 2229 2227 2229 2227 2194 2128 2089	ete list.	 First Send Date 28/09/2023 12/09/2023 02/06/2023 05/01/2022 	Approval Date	Pessinitian test dr descriptione G ddddddddd descriptione descriptione descriptione descriptione descriptione diprova Test Approvazione Documento di Registrazione Non-Equity De FEST	Besixes1.Type Approval Registration Document	Protectus type Confectus type Non-Equity Non-Equity	Beault
View	ID Process ID 2224 2229 2227 2227 2229 2227 2229 2227 2229 2227 2229 2229 2219 2224 2194 2128 2026 2194 2128 2082	leto list.	 First Send Date 28/09/2023 12/09/2023 02/06/2023 05/01/2022 27/11/2019 	Approval Date	Pescinition test dr description d	Restruct. Type Approval Registration Document	Prospectus type Prospectus type Non-Equity Non-Equity	Result
View	ID Process 10 2324 2226 2224 2227 2227 2229 2227 2229 2224 2228 2229 2221 2229 2221 2229 2221 2229 2221 2128 2020 1944 333.4	Request ID	 First Send Date 28/09/2023 12/09/2023 02/06/2023 05/01/2022 27/11/2019 28/06/2019 	Approval Date	Description test dr descriptione d	Besnest Type Approval Registration Document	Promessius.type Clip Non-Equity Non-Equity	Result
View	ID Personal ID Process ID 2224 2274 2274 2274 2271 2227 2124 2271 2227 214 2227 214 2128 2002 1984 1986 19265 334	Ieto list. Request ID IT:SP-0000369/20-000001 IT:SP-0000369/20-000001	 First Send Date 28/09/2023 12/09/2023 02/06/2023 05/01/2022 27/11/2019 28/10/2019 16/07/2019 	Aneroval Date Aneroval Date 1604/2020 094/2019	Pessible test dr descritione G ddddddddd ddsordione descritione descritione elliptiva Test Approvazione Documento di Registrazione Non-Equity DR TEST TEST Non Equity test descritione	Besuest Type Approval Registration Document	Protecture type Non-Equity	<u>Result</u>
	Process T0 2224 2229 2227 2229 2229 2229 2229 2229 2229 2229 2229 2229 2229 2229 2229 2229 2229 128 984 1946 3434 17193166 1623 343	Request ID IT.SP-0000389/20-000001 IT.SP-0000112/19-000001 IT.SP-0000172/19-000001	 First Send Date 28/09/2023 12/09/2023 02/06/2023 05/01/2022 27/11/2019 28/10/2019 16/07/2019 16/07/2019 	Approval Date Approval Date 16/04/2020 09/04/2019 03/09/019	Description test dr description d	Resusant Type Approval Registration Document Approval Registration Document	Prostacchus.type Prostacchus.type Non-Equity Non-Equity Non-Equity Non-Equity	Result

Figure: Viewing Prospectus File – Prospectus File List

3. The Issuer Company can put in order and page the list of Files according to its needs, and according to the parameters indicated in the columns

4. The SIPROEM Front-End system re-lists the Files based on the page and the requested order

5. The Issuer Company selects a File from the list to view its details

6. The SIPROEM Front-End system shows the details of the File with the Tab showing the list of all Communications possibly associated with the File



Request Id: 1690 Registration Document Start Date of Assumed Offer End Date of Assumed Offer Offer	1676 DESCRIZIONE	3			
Registration Document Start Date of Assumed Offer End Date of Assumed Offer	1676 DESCRIZIONE	4			
Start Date of Assumed Offer End Date of Assumed Offer	U				
End Date of Assumed Offer	25.47 T				
	*				
"Description: DESCRIZION	E				
TLE Code: XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	****				
ISIN Code					
Competence unit: ISSUERSIN	ERMEDIARIES DIVISION				
Communication					
idd Communication					
ommunications list renoes found, complete list.					
Communication Status	Communication Type	Protocol Number	Protocol Date	: View	Receipt Sending
Send	First Send	0000438/19	11/07/2019		Æ
Send	Documentation Integration Request	0000112/19	09/04/2019	a .	
Send	Generic Communication	0000447/19	12/07/2019	4	8

Figure: Viewing an Approval Application - Approval Application Detail

7. By pressing the specific *Receipt of Dossier* button at the bottom of the File detail page, the Issuer Company can download the latest Receipt generated for the File being processed; or a summary pdfof the metadata of the Application and of the Documents exchanged with Consob on the occasion of the last handling of the File (First Sending and/or subsequent Communications): file name, Protocol Number and Protocol Date.



Detail Prospectus File Approval Registration Document Non-Equity					
Regues Id Start Date of Assumed Offer End Date of Assumed "Description "UE Orde ISN Code	2228 65/85/2023 • 12/85/2023 • descritione 22/22/22/22/22/22/22/22/22/22/22/22/22/				
"Offerente produces of bonks 20, 17, 20,050, Mixed, TV "Type of spectros "Securities Rescurites Rescurites Rescurites Rescurites Rescurites Subcontes Rescurites "Comment Validaty Rescurit "International Datase Rescu- "Reference Groups "Advecto Calegared Law Fort	Ves Offer parameter NA 122 N 123 No 123 No 123 No 123 No 123 No 123 No 123 No 123 No 123 No 1				
Communication Status	Communication Tree Fast Serd	Protocol Number 002449/23	Postecel Date 1206/2023	2 Yew	Receipt Sending

Back JUpdate Dossier Receipt of Dossier

Figure: Viewing an Approval Application – Approval Application Detail: Receipt

Activation	Description
Search Button	Pressing the Search button allows searching for the Prospectus Files entered bythe user connected to the application
<i>Receipt</i> Button	Pressing the <i>Receipt</i> button allows downloading the last Receipt generated for the dossier being processed; or a summary pdf of the metadata of the Application and of the Documents exchanged with Consob on the occasion of the last handling of the File (First Sending and/or subsequent Communications): file name, Protocol Number and Protocol Date

"Viewing Communications"

This function allows Issuer users, at any moment of the process, to view the Communications exchanged with Consob, browsing the system starting from the Prospectus File to which the Communication pertains.

• Actions:



1. The Issuer company, positioning itself on the Tab called Communication, which presents the list of all Communications possibly associated with the File, selects a single Communication to view its detailed data

Name No Name Name Nam	etail Prospectus File Approval Summary/ Securities Note Non-Equ	ity					
Note Note Note Note No	Request Id	1690					
Start Advance Office Start Advance Office Start Advance Office Start Advance Start Advance	Registration Document	1676 DESCRIZIONE	· · · · · · · · · · · · · · · · · · ·				
Edite along of the a	Start Date of Assumed Offer	•					
See Stands See Sta	End Date of Assumed Offer						
100 cm	*Description	DESCRIZIONE					
191 Cole ************************************	"LEI Code	200000000000000000000000000000000000000					
State State State	ISIN Code						
Communication Ended Regenered Ended Regenered Regene	"Plafond issue (se PB) "Currency Competence unb	* ISSUER&INTERMEDIARIES DIVISION					
International Status Entropy Number 1 Entropy Number 2 Entropy Numbe	Communication						
Communication Int - communication Int - communication Trac Protocol Number Protocol Numer Protocol Number P	Add Communication						
Openmunication Status Communication Status Photoso Status View Recetter 0 Bed Find Seed Status 10000101 A A 0 Bed Dopmentation Registion Register Register 50001019 Status A A 0 Bed Dopmentation Register Register 50001019 Status A A	Communications list						
Send Frst Send 000043819 11070209 A A Ge Send Documentation Integration Request 000011010 080402010 A Ge Send Desember Communication Integration Request 0000143119 100702019 A	Communication Status	Communication Type		Protocol Number	Protocol Date	: View	Receipt Sending
Send Documentation Request: 00011219 0040209 Send Genet Communication Optimized (Communication)	Send Send	First Send		0000438/19	11/07/2019		2
Send Generic Communication 0000447/19 12/07/2019	Send Send	Documentation Integration Request		0000112/19	09/04/2019	4	
	Le Send	Generic Communication		0000447/19	12/07/2019		2

Figure: Viewing Communications - Communications list

2. The user has the option to send a Communication in *Temporary* status by pressing the *Send* buttonon the push-button panel. The system will send the Communications as described in the paragraph: "*Sending Communications* "

Detail Communication						
- Request Approval Summary/ Securities Note, Id 1690						
*Communication Status: 记 Temporary						
"Type Communication: Generic Communication *						
I attactment						
Found only one occurrence.						
Description	Elename	Download				
test	RicevutaComunicazione.pdf					
Back Send to CONSOB						

Figure: Viewing Communications - Sending Communication

3. The SIPROEM Front-End system shows the detailed data of the Notification; in particular, the Attachment Tab presents the list of all Documents possibly associated and saved on the system database



Detail 0	Communic	cation	See.			
Requ	est Approv.	al Summary/ Securities Note, Id	1690			
		"Communication Status:	Communication Sent			
		Type Communication:	First Send *			
		Protocol Number:	0000438/19			
		Protocol Date:	11/07/2019 •			
Attack 2 occurrence Summary	hment list s found, complet	te list. n <u>Description</u>		: Eleanne	:	Download
be approved	approved					
4		NOTA DI SINTESSI		DOCUMENTO NOTA SINTESL pdf		
	~	NOTA INFORMATIVA		DOCUMENTO NOTA INFORMATIVA.pdf		
Con Deale	7					

Figure: Viewing Communications - Communication Detail

4. The Issuer company can download each Document in the list by pressing the Download button located next to the Document it wants to download

Detail C	ommunic	ation					
- Reque	st Approva	I Summary/ Securities Note, In	d 1690				
		*Communication Status:	Gommunication Sen	t			
		"Type Communication:	First Send	*			
		Protocol Number:	0000438/19				
		Protocol Date:	11/07/2019 -				
@ Attach	nent						
Attach	ment list -						
2 occurrences	found, complete	list.					
Summary	Information	Description			© Filename	4	Download
note to	note to be approved						
approved							
4		NOTA DI SINTESSI			DOCUMENTO NOTA SINTESI.pdf		
	~	NOTA INFORMATIVA			DOCUMENTO NOTA INFORMATIVA per		Download the attachment
							Download the attachment
- Back							

Figure: Viewing Communications – Document Download

- 5. The SIPROEM Front-End system downloads the file, with standard prompts to tell the browser to ask the user whether to save/open the file
- 6. The Issuer Company decides the action to take: open or save the file.

"Related Files"

The functionality allows Issuer users, at any stage in the process, to view any Files Related to a Supplement, browsing the system starting from the Approval Application of the Supplement itself.

- Actions:
 - 1. The Issuer Company positions itself on the *Related Files* Tab, showing the list of all Files (Prospectuses, Registration Documents, Summary/ Securities Notes) possibly associated with a Supplement and selects a single File to view the detailed data



Request Id	1874						
*Description:	test						
*LEI Code:	tttttttttttttttttt						
ISIN Code:							
Request ID:	IT-SP-0000579/19-000001 Related Files						
 Approval Request A Found only one occurrence. 	ssociation List						
		Prospectus type	Description = S	Start Date of Assumed Offe	r 💠	End Date of Assumed	View
Request Id Request Ty	<u>)e</u>	Trospectus type				Offer	

Figure: Viewing Files Related to a Supplement

"PEC address"

The *PEC address* function allows Issuer users to update the PEC email address indicated on the first access to the system.

- Actions:
 - *1.* After authenticating with the Front-End SIPROEM system, the Issuer Company selects from the menu: *PEC address*

Address Detail PEC

*PEC Email Address:	
🖙 Back 🖉 Edit	

- 2. The SIPROEM Front-End system retrieves the PEC email address associated with the Issuer, using the user's login as a search key
- 3. The Issuer Company presses the *Edit* button
- 4. The SIPROEM Front-End system shows the page in which to enter the new PEC email address

Edit Address PEC

*PEC Email Address:	pec@pec.it
Confirm Email Address PEC:	pec@pec.it

Save Cancel

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5. The Issuer company enters the PEC email address, confirming the entry and pressing the *Save* button

6. The SIPROEM Front-End system performs the validation checks of the Email address and, if they produce a negative result, it shows an error message otherwise:



6.a) It updates the association between the Consob Code of the Issuer and the specified PEC address on its database

6.b) it informs the user of the correct execution of the save operation, through the following message: *Entering PEC Address successfully executed*.

Address Detail PEC							
O Entering PEC Address successfully executed.							
-	Notifications 🙁						
*PEC Email Address: pec@pec.it	Entering PEC Address successfully executed.						
🚐 Back 🖉 Edit	Ok						

"Renew Dossier"

The function allows the Issuer user to Renew a Dossier that is no longer valid.

o Actions:

In section

1. From the details of a dossier, the Issuer user clicks on the button: Renew Dossier. The *Renew Dossier* button appears on the detail of the Approval Application associated with a File at theend of the year of validity of the dossier itself (the validity start date corresponds to the dossier Activation Protocol Date) and if the dossier has not already been updated.

Approval Summary/ Securities Note Non-Equity					
Request Id: 155	14				
Start Date of Assumed Offer:	-				
End Date of Assumed Offer:	•				
"Description: tes	t nota				
"LEI Code: AH	Y10DDQ2LCHPGHJC422				
ISIN Code:					
Passport 🖋					
"Type of instrument. De	bt Securities < EUR 100,000 ~				
"Maximum offer value(se PU):					
"Plafond issue (se PB):					
*Currency:	¥				
*Type of operation: Off	ler -				
"Guarantor: io					
"Securities Ranking: Securities Ranking: Securities	nior 👻				
*Community Validity Request: Yes	s				
"Internal Contact Person: a					
"Referent Contact: a					
"Advisor/Delegated law firm: a					
Competence unit: 155	UERSINTERMEDIARIES DIVISION				
Request ID: IT	-SP-0000112/19-000001				
Result: A	pproved Dossier				
Communication					
Communications list					
Communication Status	Communication Type	Protocol Number	= Protocol Date	a View	Receipt Sending
Send Send	First Send	0000392/19	26/06/2019		2
Send Send	Process conclusion - Approval	0000112/19	09/04/2019		



2. The SIPROEM Back-End System performs the following operations: In case of a frequent issuer, the SIPROEM Front-End system issues the following alert:

"Warning: This is the URD number. Please note that after the second UDR, it may not be subject to approval."

and it sends the Issuer to the entry page of a file, similar by type to the one to be updated, showing all the data and metadata already valued (taking them from the File subject to Updating) but editable, to facilitate the user in the composition of the new File.

- 3. The Issuer user updates/enters the information relating to the new File and presses the Save button
- 4. The SIPROEM Front-End System checks the data of the File being processed (which shows, among the detailed information, the Requested ID of the updated File) and if they produce a negative result it shows an error message otherwise it registers the File on the system.

Note: In the case of multi-filing, both the Update of a Master File and that of any aggregated File will have an effect only on the File from which the function is activated. That is, there is no propagation of the Update function from the Master to the aggregates.



NOTE: IPO METADATA

For all fields for which there is a drop-down menu that offers the following choices:

- NA Not Applicable
- YES Information Available
- NEXT FILING Information available only after the first sending of the File

it is mandatory to select at least one option.

If the option: **NA** is selected, the reference field must not be completed If the option: **YES** is selected, the reference field must mandatorily be completed If the option: **NEXT FILING** is selected, it will be possible to complete the reference field after the first sending.

- 1. Metadata template accompanying the opening of an IPO File for Prospectuses and Summary / Securities Notes:
 - Description of the Prospectus
 - ISSUER QUALIFICATION
 - Name and Registered Office
 - Share capital
 - \circ Type of Shares and Number of Shares (1 ... 5)
 - Controlling entity pursuant to Article 93 TUF
 - TYPE OF APPLICATION
 - Type of prospectus: offer, listing, offer and listing
 - Type of operation: OPV, OPS, OPVS, listing without offer
 - ENTITIES
 - o Offerer/s
 - o Sponsor
 - Placement manager
 - Coordinator of the global offer
 - Coordinator of the public offering
 - Institutional offer coordinator
 - o Lead Manager
 - Joint bookrunners
 - Legal Office
 - Auditing firm of the Issuer
 - TYPE OF FINANCIAL INSTRUMENT
 - Type and description of the Financial Instrument involved in the operation: Name and brief description



- No. of shares involved in the offer (excluding any *greenshoe*)
- Public Offer
 - Number of Financial Instruments involved in the public offer
 - Percentage of the global offer
- Institutional offer
 - Number of Financial Instruments involved in the institutional offer
 - percentage of the global offer
- Number of Shares for capital increase
- Number of Shares offered for sale
- Number of *greenshoe* Shares

• OFFER/LISTING CONDITION

- Assumed Offer Start Date
- Assumed Offer End Date
- Assumed Trading Start Date
- Request for activating the procedure to allow the prospectus to be valid in the EU: if the option chosen is SI, the Country of Validity must be indicated
- OTHER INFORMATION
 - Date of extraordinary shareholders' meeting for share capital increase
 - Post-offer share capital in the event of a full subscription
 - No. of post-offer shares in the event of a full subscription
 - Percentage of share capital held by the market (subjects other than selling shareholders) post global offer, without *greenshoe* exercise, in case of full subscription (FLOATING)
- CONTACT PERSONS
 - Internal contact person authorized to make changes and/or additions to the documentation
 - Contact person of the internal contact person (*Phone email*)
 - Possible advisor / delegated lawyer
 - Contact advisor / delegated lawyer (Phone email)
- 2. Template of the Metadata accompanying the opening of an IPO File for Registration Documents:
 - Description of the Prospectus
 - ISSUER QUALIFICATION
 - Name and Registered Office
 - Share Capital
 - Type of Shares and Number of Shares (1...5)
 - o Controlling/Parent entity pursuant to Article 93 TUF


- ENTITIES
 - Legal Office
 - Financial Advisor
 - Auditing firm of the Issuer
- CONTACT PERSONS
 - $\circ~$ Internal contact person authorized to make changes and/or additions to the documentation
 - Contact of the internal contact person (*Phone email*)
 - Possible *advisor* / delegated lawyer
 - Contact *advisor* / delegate lawyer (Phone email)